

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458

August 6, 2014

TO: Sacramento Local Agency Formation Commission

FROM: Peter Brundage, Executive Officer

RE: Appointment of Public Member and Alternate Public Member to Sacramento LAFCo

CONTACT: Donald J. Lockhart AICP, Assistant Executive Officer
Donald.Lockhart@SacLAFCo.org 874-2937

RECOMMENDATION

1. Commission selects a Nomination Sub-Committee to recommend candidates for appointment of the Public Member and Alternate Public Member vacant seats for Commission approval.
2. Approve the attached Public Notice to fill vacancies for the Public and Alternate Public seat.
3. Direct the Executive Officer to solicit nominations subject to the following procedure.
 - a. Advertise the position of Public Member and Alternate Public Member as vacant seats on the Commission as set forth in Cortese-Knox-Hertzberg.
 - b. Direct applicants to forward a letter of application and resume to the Commission Clerk by **September 17, 2014**.
 - c. The Nomination Sub-Committee reviews resumes and selects candidates to be interviewed, as necessary.
 - d. The Nomination Sub-Committee makes a recommendation to the Commission to fill the vacancies.
 - e. Commission approves or denies the Nomination Sub-Committees recommendations to fill vacant seats.

DISCUSSION

The terms of both the public member and alternate public member end on December 31, 2014. The appointment of the public member and alternate public member must be approved by the Commission. Government Code 56325(d) provides that the vacancies must be approved by the affirmative vote of at least one of the members selected by each of the other appointing authorities. In other words the appointments must be confirmed by at least one county, one city, and one special district representative.

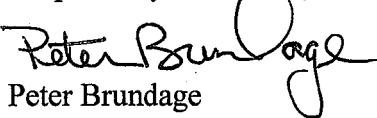
On February 2, 2011, the Commission adopted a Policy regarding the tenure of both the Public Member, and the Alternate Public Member. At the recommendation of the appointment Sub-Committee, your Commission adopted the following policy:

No Public Member, and no Alternate Public Member, appointed by the other six members of the Commission, shall be appointed to serve more than two consecutive terms. A Public Member, or Alternate Public Member, appointed to complete less than one (1) calendar year of an unexpired term shall be eligible to serve up to two consecutive terms in addition to the partial unexpired term.

The incumbent Public Member will continue to serve until the new nominations are approved by the Commission. However, the incumbent is precluded from reappointment, pursuant to the above noted policy.

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

Respectfully Submitted,



Peter Brundage
Executive Officer

DL:dl

(Public Member Appointment Aug_2014)

PUBLIC NOTICE

VACANCY OF PUBLIC MEMBER AND ALTERNATE PUBLIC MEMBER POSITIONS
ON THE SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

NOTICE is hereby given that on January 1, 2015, vacancies will exist for the two positions which represent the public at large, the Public Member Commissioner and the Alternate Public Member, on the Sacramento Local Agency Formation Commission (LAFCo). The Commission hereby solicits applications of interested persons for each of these positions. A copy of the Application may be downloaded from the LAFCo website (www.saclafco.org) or obtained by calling Diane Thorpe, LAFCo Commission Clerk, at 874-6458.

Applications must be received no later than 4:00 P.M. on September 17, 2014.

The Commission appoints both the public member Commissioner and the Alternate Public Member Commissioner on the Sacramento Local Agency Formation Commission. The term of office is four years, beginning January 1, 2015 and ending December 30, 2019. **The prospective candidate may not be associated with, nor employed by, the County of Sacramento, any city government of any city within the County of Sacramento, nor any special district located within the County of Sacramento.**

LAFCo is a state-mandated, regulatory body responsible for the discouragement of urban sprawl and the encouragement of the orderly formation and development of local governmental agencies based upon local conditions. The Commission hears incorporation proposals, proposals for city and special district boundary changes, i.e., annexations, detachments, reorganizations, consolidations, and mergers and amendments to Sphere of Influence proposals.

LAFCo is composed of seven Commissioner Members and five Alternate Commissioner Members. The composition of the Commission consists of the following classes: two members are members of the Sacramento County Board of Supervisors; two members are selected by the independent Special Districts located within the County of Sacramento; one member, appointed by the Mayor, serves on the City Council of the City of Sacramento; one member, appointed by the City Selection Committee, is a member of a City Council other than the City of Sacramento, located within the County of Sacramento; and one Public Member is appointed by the Commission from applications submitted upon the announcement of vacancy.

The Alternate Commissioner sits as a voting Commissioner for the regular member when he/she is unable to attend. The Commission meets for approximately one to three hours on the first Wednesday of each month at 5:30 P.M. in the Board of Supervisors' Chambers of the Sacramento County Administration Center, 700 H Street, Sacramento. Special meetings are called from time to time. A stipend of \$100 per meeting is paid for meeting attendance.

Anyone interested in submitting an application for either the Public Member position or the Alternate Public Member position should forward a completed copy of the application as soon as possible. **Applications must be received no later than 4:00 P.M. on September 17, 2014.** A person may apply for each of the two distinctly separate positions; a separate application form will be required for each position. Forward applications to:

Diane Thorpe, Commission Clerk
SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100
Sacramento, CA 95814
commissionclerk@saclafco.org

The Commission has named a subcommittee to review all applications and conduct interviews (if necessary). Commission action for the appointment of these two offices will occur at the meeting of November 5, 2014. If you have questions, please call the Commission Clerk at (916) 874-6458.

Sacramento Local Agency Formation Commission
1112 I Street, Ste. 100, Sacramento, CA 95814
(916) 874-6458 FAX: (916-874-2939)
commissionclerk@saclafco.org

**APPLICATION FOR PUBLIC MEMBER/
ALTERNATE PUBLIC MEMBER**

Name: _____

Residence Address: _____

Telephone Number: _____

E-Mail Address: _____

Employer: _____

Business Address: _____

Business Telephone Number and Fax Number: _____

I am applying for the position of (check as appropriate):

Public Member

Alternate Public Member

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On a separate piece of paper, not to exceed one (1) page, please respond to the following:

1. Briefly describe your experience in local government and/or with local community organizations.
2. Briefly describe your employment experience.
3. Briefly describe your educational background.
4. Explain why you are interested in serving on the Sacramento Local Agency Formation Commission, and how your appointment would be of benefit to the Commission and the community.
5. Provide any other information you feel would help the Commission in its deliberations.

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If appointed, I commit to attending meetings and fulfilling the responsibilities associated with the appointment.

Signed: _____ Dated: _____

Please return completed application to the Sacramento Local Agency Formation Commission. *Applications must be received no later than 4:00 p.m. on **September 17, 2014.***