



AGENDA

Wednesday February 6, 2013

5:30 P.M., Board Chambers, County Administration Center,
700 H Street, Sacramento, California 95814

COMMISSIONERS:

Chair: Jimmie Yee
Vice-Chair: Mike Singleton
Ron Greenwood
Gay Jones
Susan Peters
Kevin McCarty
Christopher Tooker

ALTERNATE COMMISSIONERS:

Phil Serna
Jeannie Bruins
Jerry Fox
Jerry Fox
Phil Serna
Steve Cohn
John Messner

PUBLIC COMMENT FROM THE FLOOR

The public is encouraged to address the Commission concerning any matter not on the Agenda. Public comments are limited to three minutes. The Commission is prohibited from discussing or taking any action on any item not appearing on the posted Agenda

CONSENT CALENDAR

1. Approve the Meeting Minutes of December 5, 2012
2. Claims dated thru January 31, 2013
3. Monthly Budget Report
4. Legislation Status Report
5. Appointment of Commission Chair and Vice Chair for 2014

BUSINESS ITEMS


6. Update Rio Linda/Elverta Community Water District MSR (LAFC 07-10) [CEQA Exempt]

PUBLIC HEARINGS

7. Capital City Recycling - Annexation to Sacramento Area Sewer District (SASD)
(3185 Longview Drive) (LAFC 06-12) [CEQA Exempt]
8. LAFCo Special District Advisory Committee (SDAC) ~ Confirmation of Nominees

QUESTIONS/ANNOUNCEMENTS

9. Executive Officer/Staff/Commission Counsel
10. Commission Chair/Commissioners



MEETING SCHEDULE

5:30 P.M., Board Chambers
700 H Street, Sacramento CA

Dates

March 6
April 3
May 1
June 5

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

SUMMARY OF RULES AND PROCEDURES

AGENDA ITEMS: The Commission may reschedule items on the agenda. The Commission will generally hear uncontested matters first, followed by discussions of contested matters, and staff announcements in that order. Anyone who wishes to address the Commission should obtain a form from either the Commission Clerk or from the table located near the entrance of the hearing chamber.

CONDUCT OF HEARINGS: A contested matter is usually heard as follows: (1) discussion of the staff report and the environmental document; (2) testimony of proponent; (3) testimony of opponent; (4) Public Testimony (5) rebuttal by proponent; (6) provision of additional clarification by staff as required; (7) close of the public hearing; (8) Commission discussion and Commission vote.

ADDRESSING THE COMMISSION: Any person who wishes to address the Commission should submit a speaker's request form at the beginning of the meeting; move to the front of the chambers when an item is called; and, when recognized by the chair, state their name, address and affiliation. Please attempt to make your statements concise and to the point. It is most helpful if you can cite facts to support your contentions. Groups of people with similar viewpoints should appoint a spokesperson to represent their views to the Commission. The Commission appreciates your cooperation in this matter.

PUBLIC COMMENT TIME LIMITS: The Sacramento Local Agency Formation Commission welcomes and encourages participation in its meetings. Rules of the Commission provide for the following limitations of discussion: The Commission will hear public comment prior to the consideration of any item. (1) a principal proponent will be allowed a 5-minute statement; (2) other proponents will be allowed a 3-minute statement; (3) opponents are allowed 3-minute statements with the exception of spokespersons for any group who shall be permitted 5-minutes; (4) the principal proponent shall have a 3-minute rebuttal; (5) staff will provide clarification, as required.

VOTING: A quorum consists of four members of the Commission, including any alternate. No action or recommendation of the Commission is valid unless a majority (4 votes) of the entire membership of the Commission concurs therein.

OFF AGENDA ITEMS: Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public under "Public Comment From the Floor" on the Agenda. The Commission limits testimony on matters not on the agenda to three minutes per person and not more than fifteen minutes for a particular subject. The Commission cannot take action on any unscheduled items.

SPECIAL NEEDS: Meeting facilities are accessible to persons with disabilities. Requests for assistive listening devices or other considerations should be made 48 hours in advance through the Commission Clerk at (916)874-6458.

AB 745 DISCLOSURES: The Political Reform Act requires all interested parties to disclose contributions and expenditures for "political purposes" related to proposals for changes of organization or reorganization (annexations, incorporations, etc.) as well as contributions and expenditures in connection with Conducting Authority protest proceedings. Such contributions and expenditures must be reported to LAFCo's Executive Officer to the same extent, and subject to the same requirements, as local initiative measures under the Political Reform Act. Additional information regarding these requirements can be found on LAFCo's website at: <http://www.saclafco.org/Forms/index.htm>.

STAFF REPORTS: Staff Reports are available on line at www.SacLAFCo.org or upon request to Diane Thorpe, Commission Clerk at (916)874-6458.

VIDEO BROADCASTS: The meeting is video taped in its entirety and will be cablecast live on Metro Cable channel 14, the government affairs channel on the Comcast, and SureWest Cable Systems and is closed captioned for our hearing impaired viewers. The meeting is webcast live at <http://www.saccounty.net> . The current meeting is broadcast live and will be rebroadcast; check the Metro Cable schedule for dates and times.



***MINUTES FOR THE MEETING OF
Wednesday December 5, 2012***

The Sacramento Local Agency Formation Commission met the seventh day of November 2012, at 5:30 P.M. in the Board Chambers of the Sacramento County Administration Center, 700 H Street, Sacramento, California 95814.

PRESENT:

Commissioners:

Gay Jones, Chair
Robert Jankovitz, Vice Chair
Jerry Fox
Susan Peters
Christopher Tooker
Jimmie Yee

Staff:

Peter Brundage, Executive Officer
Donald Lockhart, Assistant Executive Officer
Diane Thorpe, Commission Clerk
Nancy Miller, Commission Counsel

Absent:

Ron Greenwood
Jay Schenirer

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

CONSENT CALENDAR

1. Approve the Meeting Minutes of November 7, 2012
2. Claims dated thru November 29, 2012
3. Monthly Budget Report
4. Legislation Status Report
5. Draft Southgate Recreation and Park District Municipal Service Review & Sphere of Influence Update (LAFC 04-12) [CEQA Exempt]
Motion: To approve the Consent Calendar
Moved: Commissioner Tooker
Second: Commissioner Yee
Passed: Unanimous

BUSINESS ITEMS

6. Chair and Vice-Chair Appointments for Calendar Year 2013
Motion: To appoint Commissioner Singleton as Chair and Commission Yee as Vice Chair for 2013
Moved: Commissioner Peters
Second: Commissioner Tooker
Passed: Unanimous

Amend Previous Motion: Item re-opened to rescind original motion and appoint Commissioner Yee as Chair and Commissioner Singleton as Vice Chair

Moved: Commissioner Peters
Second: Commissioner Tooker

Passed: Unanimous

7. Update Rio Linda/Elverta Community Water District MSR (LAFCo 07-10) [CEQA Exempt]
Receive and File Report – No Action

PUBLIC HEARINGS

8. Draft Cordova Recreation and Park District Municipal Service Review & Sphere of Influence
Update (LAFCo 03-12) [CEQA Exempt]
Report Tabled until February 2013
Motion: To direct Staff to circulate DRAFT MSR for 30 day public review period
Moved: Commissioner Tooker
Second: Commissioner Yee
Passed: Unanimous

The meeting adjourned at 6: 10 P.M.

Respectfully submitted,

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

Diane Thorpe
Commission Clerk

**SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
CLAIMS***

<u>Date</u> <u>Submitted</u> <u>to Auditor</u>	<u>Vendor</u>	<u>Amount</u>
12/5/2012	Pitney Bowes (Reserve Account)	\$ 500.00
12/26/2012	Alhambra Sierra Springs (Water Supplies)	\$ 21.16
12/26/2012	Colliers (December Office Lease)	\$ 3,928.51
12/26/2012	Comcast Cable	\$ 86.84
12/26/2012	Daily Journal Corp. (Legal Advertising)	\$ 40.25
12/26/2012	First Choice Services	\$ 8.48
12/26/2012	Local Government Publications	\$ 129.90
12/26/2012	Millern & Owen	\$ 2,024.22
12/26/2012	Staples	\$ 228.88
12/26/2012	Toshiba Business Solutions (Copier Lease)	\$ 700.37
1/15/2013	Alhambra Sierra Springs (Water Supplies)	\$ 19.17
1/15/2013	Colliers (January Office Lease)	\$ 3,928.51
1/15/2013	Comcast Cable	\$ 86.78
1/15/2013	CA Special District Association (Membership Dues)	\$ 935.00
1/15/2013	First Choice Services	\$ 22.90
1/15/2013	Fresh & Quick Catering	\$ 201.41
1/15/2013	Staples	\$ 88.64
1/15/2013	Toshiba Business Solutions (Copier Lease)	\$ 687.28
1/15/2013	ULI Sacramento	\$ 25.00
1/29/2013	CA Special District Association (Registration)	\$ 49.00
1/29/2013	Daily Journal Corp. (Legal Advertising)	\$ 50.75
1/29/2013	Millern & Owen	\$ 8,613.42
1/29/2013	Pitney Bowes (Reserve Account)	\$ 274.47
1/29/2013	Sacramento Bee (Subscription)	\$ 66.01
	TOTAL	\$ 22,716.95

APPROVED: 2/6/2013

Jimmie Yee, Chair
SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

*Not including Journal Voucher and Personnel items.

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

*1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458*

February 6, 2013

TO: Sacramento Local Agency Formation Commission
FROM: Peter Brundage, Executive Officer *PB*
RE: Monthly Budget and Accounting Reports

RECOMMENDATION:

Receive and File Accounting Period Reports 5 and 6 for FY 2012-13

DISCUSSION:

The attached budget and accounting reports are for Accounting Periods 5 and 6 for FY 2012-13. These reports summarize monthly expenditures and revenues as well as the Trial Balance for this reporting period.

There are no significant variances to report at this time.

Library : ZSP County of Sacramento Reports
Report group: ZSC8 Balance sheet detail
Report name : ZFP4816E Trial Balance by Business Area

Data selected by: 1009726
Data selected on: 12/12/2012 09:36:28

Fiscal year : 2013
Period : 5 November
Business Area: 067A LOCAL AGENCY FORMATI

Client: 020
Report: ZFP4816E

Business Area: 067A LOCAL AGENCY FORMATI
Period: 5 (November) Fiscal Year: 2013

Page: 2 / 2
Report: 4/116

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
* Cash in Treasury	931,486.49		10,876.15-	920,610.34
* Imprest Cash				
* Inventory				
* Due from Other Funds Year End				
* Accounts Receivable Year End				
** Total Assets	931,486.49		10,876.15-	920,610.34
* Sales Tax Due				
* Warrants Payable	18,666.79-	8,377.19	283.05-	10,572.65-
* Deposit Stale Warrants	643.48-			643.48-
* Claims Payable		471.75	471.75-	
* Due to Others				
* Suspense Clearing				
* Payroll Clearing		471.75	538.25-	66.50-
** Total Liabilities	19,310.27-	9,320.69	1,293.05-	11,282.63-
* Reserve Fund Balance	220,933.00-			220,933.00-
* Fund Balance	0.08			0.08
* Revenues and Other Financing Sources	678,007.72-			678,007.72-
* Expenditures/Expenses	168,879.42	2,848.51		171,727.93
* Estimated Revenue	877,805.00			877,805.00
* Appropriations	1,059,920.00-			1,059,920.00-
* Start of System Clearing				
** Total Equity & Other Accounts	912,176.22-	2,848.51		909,327.71-
*** Total Liabilities & Equity + Other Accts	931,486.49-	12,169.20	1,293.05-	920,610.34-

Date: 12/12/2012
 Time: 09:32:16
 Period: 005
 Year: 2013

Vendor One Time Vendor	Vendor Name	EA	Per	Doc.no.	Pstg date	Reference	Check	Fund Center	Trans. currency	Status
12036	WELLS FARGO BANK	067A	005	1904600285	11/30/2012	MLED-ACH 11/30		4544540	188.70- USD	closed
12036	WELLS FARGO BANK	067A	005	1500045358	11/30/2012				188.70 USD	closed
SDEAYROLL	SDEAYROLL	067A	005	1904593324	11/27/2012	95-LAFCD DISIR		4544540	94.35- USD	closed
ROBERT G. JANKOVITZ	SDEAYROLL	067A	005	1904593335	11/27/2012	95-LAFCD DISIR		4544540	94.35- USD	closed
RONNY L. GREENWOOD	SDEAYROLL	067A	005	2021437357	11/30/2012		8000035018		94.35 USD	closed
RONNY L. GREENWOOD	SDEAYROLL	067A	005	2021437354	11/30/2012		8000035015		94.35 USD	closed
ROBERT G. JANKOVITZ	SDEAYROLL	067A	005	1904593294	11/27/2012	95-LAFCD DISIR		4544540	94.35- USD	closed
CHRISTOPHER TOCKER	SDEAYROLL	067A	005	2021437304	11/30/2012		8000034965		94.35 USD	closed
CHRISTOPHER TOCKER	SDEAYROLL	067A	005						0.00 USD	*
Sum of Business Area 067A										

Fiscal Year	2013	
From period	1	
To period	5	
Fund/Group	067A	LOCAL AGENCY FORMATION COMMISSION
Funds Center/Group	4544540	LAFCO DISTRICT
Budget Version	0	

Commitment Item	Budget	Actual-GL	Actual-CO	Actual Total	Encumbrance	Pending	Available	%Consumed
10111000 REGULAR EMPLOYEE								
10112400 COMMITTEE MEMBER	9,000.00	2,100.00		2,100.00			6,900.00	23.33
10122000 CASHEI	500.00	160.65		160.65			339.35	32.13
* 10 - SALARIES AND EMPLOYEE	9,500.00	2,260.65		2,260.65			7,239.35	23.80
20200500 ADVERTISING	7,500.00	79.90		79.90			7,420.10	1.07
20202200 BOOKS/PER SUP	2,000.00	375.19		375.19			1,624.81	18.76
20202900 BUS/CONFERENCE E	12,000.00	2,855.91		2,855.91			9,144.09	23.80
20203500 ED/TRAINING SVC	2,200.00						2,200.00	
20205200 INS PREMIUM	7,200.00	4,895.55		4,895.55			2,304.44	67.99
20206100 MEMBERSHIP DUES	7,250.00	8,450.00		8,450.00			1,200.00-	116.55
20207600 OFFICE SUPPLIES	8,000.00	865.86		865.86			7,134.14	10.82
20208100 POSTAL SVC	5,000.00						5,000.00	
20227500 RENT/LEASE EQ	18,000.00	2,934.04		2,934.04			15,065.96	16.30
20227504 MISCELLANEOUS		40.00		40.00			40.00-	
20250500 ACCOUNTING SVC	8,000.00						8,000.00	
20253100 LEGAL SVC	60,000.00	28,385.81		28,385.81			31,614.19	47.31
20259100 OTHER PROF SVC	809,500.00	89,937.44		89,937.44			719,562.56	11.11
20291000 COUNTYWIDE IIT SV	1,900.00	749.00		749.00			1,151.00	39.42
20291100 SYSTEM DEV SVC	17,000.00	8,650.99		8,650.99	5,725.09		2,623.92	84.57
20291200 SYSTEM DEV SUP	1,900.00	875.10		875.10	35.40		989.50	47.92
20291600 WAN ALLOCATION	4,600.00	1,919.00		1,919.00			2,681.00	41.72
20292100 GS PRINTING SVC	2,250.00						2,250.00	
20292300 GS MESSENGER SVC		1,286.46		1,286.46			1,286.46-	
20292600 GS STORE CHARGES	1,000.00	38.31		38.31			961.69	3.83
20293400 PUBLIC WORKS SVS	7,400.00						7,400.00	
20294300 LEASED PROF USE	48,500.00	15,507.85		15,507.85			32,992.15	31.97
20296200 GS PARKING CHGS		875.00		875.00			875.00-	
20298700 TELEPHONE SVC	4,000.00	745.86		745.86			3,254.14	18.65
* 20 - SERVICES AND SUPPLIES	1,035,200.00	169,467.28		169,467.28	5,760.49		859,972.23	16.93
79790100 CONTINGENCY APPR		15,220.00		15,220.00			15,220.00	
* 79 - Appropriation for Con		15,220.00		15,220.00			15,220.00	
** Expenditure accounts	1,059,920.00	171,727.93		171,727.93	5,760.49		882,431.58	16.75
94941000 INTEREST INCOME	2,500.00-	285.00-		285.00-			2,215.00-	11.40
* 94 - REVENUE FROM USE OF M	2,500.00-	285.00-		285.00-			2,215.00-	11.40
96969900 SVC FEES OTHER	188,805.00-	87,763.78		87,763.78			276,568.78-	46.48-
* 96 - CHARGES FOR SERVICES	188,805.00-	87,763.78		87,763.78			276,568.78-	46.48-
97979000 MISC OTHER	686,500.00-	765,486.50-		765,486.50-			78,986.50	111.51
* 97 - MISCELLANEOUS REVENUE	686,500.00-	765,486.50-		765,486.50-			78,986.50	111.51
** REVENUE ACCOUNTS	877,805.00-	678,007.72-		678,007.72-			199,797.28-	77.24
*** Total	182,115.00	506,279.79-		506,279.79-	5,760.49		682,634.30	274.84-

Report: ZF SL SPEC_DIST
 UserID: 1009726
 System: PRD/020

Split Ledger Line Item Report
 067A LOCAL AGENCY FORMATI
 Period: 005 Fiscal Year: 2013

Date: 12/12/2012
 Time: 09:31:19
 Page: 1

Date	Year	Per	Document #	G/L Acct	BA	Cost Ctr	Amount	Text
11/30/2012	2013	005	1500045358	101200	067A		188.70-	
Total Account Number 101200							CASH IN TREASURY-WIRE TRANSFERS	188.70-
11/05/2012	2013	005	2021375701	101500	067A		3,000.00-	
11/05/2012	2013	005	2021376277	101500	067A		82.08-	
11/06/2012	2013	005	2021384081	101500	067A		3,928.51-	
11/07/2012	2013	005	2021389573	101500	067A		274.47-	
11/09/2012	2013	005	2021396613	101500	067A		94.35-	
11/09/2012	2013	005	2021396614	101500	067A		94.35-	
11/09/2012	2013	005	2021397007	101500	067A		25.38-	
11/13/2012	2013	005	2021399513	101500	067A		689.35-	
11/15/2012	2013	005	2021412677	101500	067A		94.35-	
11/15/2012	2013	005	2021412678	101500	067A		94.35-	
Total Account Number 101500							PAID WARRANTS RECONCILIATION (IN	8,377.19-
11/08/2012	2013	005	107920144	109000	067A		187.75-	
11/06/2012	2013	005	107922748	109000	067A		151.00-	
11/06/2012	2013	005	107922752	109000	067A		383.00-	
11/09/2012	2013	005	107926216	109000	067A		875.00-	
11/28/2012	2013	005	107934516	109000	067A		262.29-	
11/30/2012	2013	005	107937497	109000	067A		98.00-	
11/30/2012	2013	005	107937506	109000	067A		314.91-	
11/05/2012	2013	005	4900619146	109000	067A		32.33-	
11/05/2012	2013	005	4900619147	109000	067A		5.98-	
Total Account Number 109000							CASH IN TREAS-SPL	2,310.26-
11/05/2012	2013	005	2021375701	5100000	067A		3,000.00	
11/05/2012	2013	005	2021376277	5100000	067A		82.08	
11/06/2012	2013	005	2021384081	5100000	067A		3,928.51	
11/07/2012	2013	005	2021389573	5100000	067A		274.47	
11/09/2012	2013	005	2021397007	5100000	067A		25.38	
11/13/2012	2013	005	2021399513	5100000	067A		689.35	
Total Account Number 5100000							WARRANTS PAYABLE	7,999.79
11/09/2012	2013	005	2021396613	5100020	067A		94.35	
11/09/2012	2013	005	2021396614	5100020	067A		94.35	
11/15/2012	2013	005	2021412677	5100020	067A		94.35	
11/15/2012	2013	005	2021412678	5100020	067A		94.35	
11/30/2012	2013	005	2021437304	5100020	067A		94.35-	
11/30/2012	2013	005	2021437354	5100020	067A		94.35-	
11/30/2012	2013	005	2021437357	5100020	067A		94.35-	
Total Account Number 5100020							WARRANTS PAYABLE - SPECIAL DISTR	94.35
11/30/2012	2013	005	1500045358	5150000	067A		188.70	
11/27/2012	2013	005	1904593294	5150000	067A		94.35-	*PUFD 14048 11/30/12 MLBD Payroll Check
11/27/2012	2013	005	1904593324	5150000	067A		94.35-	*PUFD 20766 11/30/12 MLBD Payroll Check
11/27/2012	2013	005	1904593335	5150000	067A		94.35-	*PUFD 21659 11/30/12 MLBD Payroll Check
11/30/2012	2013	005	1904600285	5150000	067A		188.70-	MLBD - ACH 11/30/2012
11/30/2012	2013	005	2021437304	5150000	067A		94.35	
11/30/2012	2013	005	2021437354	5150000	067A		94.35	
11/30/2012	2013	005	2021437357	5150000	067A		94.35	
Total Account Number 5150000							CLAIMS PAYABLE	0.00

Report: ZF SL SPEC_DIST
 UserID: 1009726
 System: PRD/020

Split Ledger Line Item Report
 067A LOCAL AGENCY FORMATI
 Period: 005 Fiscal Year: 2013

Date: 12/12/2012
 Time: 09:31:19
 Page: 2

Date	Year	Per	Document #	G/L Acct	BA	Cost Ctr	Amount	Text
11/30/2012	2013	005	107935236	8025400	067A		283.05-	15Total Check Amount
11/30/2012	2013	005	107935236	8025400	067A		188.70-	16Total Deposit Amount
11/30/2012	2013	005	107935236	8025400	067A		31.00-	6210FICA ER Contrib
11/30/2012	2013	005	107935236	8025400	067A		21.00-	6201FICA EE Deduction
11/30/2012	2013	005	107935236	8025400	067A		7.25-	6501Medicare EE Ded
11/30/2012	2013	005	107935236	8025400	067A		7.25-	6503Medicare ER Contrib
11/27/2012	2013	005	1904593294	8025400	067A		94.35	11/30/12 MLBD Payroll Check
11/27/2012	2013	005	1904593324	8025400	067A		94.35	11/30/12 MLBD Payroll Check
11/27/2012	2013	005	1904593335	8025400	067A		94.35	11/30/12 MLBD Payroll Check
11/30/2012	2013	005	1904600285	8025400	067A	4544540000	188.70	95 ACH
Total Account Number 8025400 SD (HUMANIC) PAYROLL CLEARING							66.50-	
11/30/2012	2013	005	107935236	10112400	067A	4544540000	500.00	1180Bds & Comm Mem
Total Account Number 10112400 SALARIES & WAGES - COMMISSION &							500.00	
11/30/2012	2013	005	107935236	10122000	067A	4544540000	7.25	6503Medicare ER Contrib
11/30/2012	2013	005	107935236	10122000	067A	4544540000	31.00	6210FICA ER Contrib
Total Account Number 10122000 OASDHI - EMPLOYER COST							38.25	
11/06/2012	2013	005	107922748	20291000	067A	4544540000	151.00	November 2012 Countywide IT Allocation
Total Account Number 20291000 COUNTYWIDE IT SERVICES							151.00	
11/30/2012	2013	005	107937497	20291100	067A	4544540000	98.00	
11/30/2012	2013	005	107937506	20291100	067A	4544540000	314.91	
Total Account Number 20291100 SYSTEMS DEVELOPMENT SERVICES							412.91	
11/06/2012	2013	005	107922752	20291600	067A	4544540000	383.00	November 2012 WAN Allocation
Total Account Number 20291600 WAN Costs							383.00	
11/28/2012	2013	005	107934516	20292300	067A	4544540000	262.29	Per. 5 - Messenger Services
Total Account Number 20292300 GS MESSENGER SERVICES							262.29	
11/05/2012	2013	005	4900619146	20292600	067A	4544540000	1.63	
11/05/2012	2013	005	4900619146	20292600	067A	4544540000	6.46	
11/05/2012	2013	005	4900619146	20292600	067A	4544540000	24.24	
11/05/2012	2013	005	4900619147	20292600	067A	4544540000	0.30	
11/05/2012	2013	005	4900619147	20292600	067A	4544540000	1.20	
11/05/2012	2013	005	4900619147	20292600	067A	4544540000	4.48	
Total Account Number 20292600 GS STORE CHARGES							38.31	
11/09/2012	2013	005	107926216	20296200	067A	4544540000	875.00	PKG stamps LAFCo (two 1-hr, one .5 hr books)
Total Account Number 20296200 GS PARKING CHARGES							875.00	
11/08/2012	2013	005	107920144	20298700	067A	4544540000	187.75	Sep 2013 DTech Telecommunications Charges
Total Account Number 20298700 Telephone Svcs							187.75	

Library : ZSP County of Sacramento Reports
Report group: ZSC8 Balance sheet detail
Report name : ZFP4816E Trial Balance by Business Area

Data selected by: 1009726
Data selected on: 01/08/2013 09:41:47

Fiscal year : 2013
Period : 6 December
Business Area: 067A LOCAL AGENCY FORMATI

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
* Cash in Treasury	920,610.34	7,436.00	199,821.75-	728,224.59
* Imprest Cash				
* Inventory				
* Due from Other Funds Year End				
* Accounts Receivable Year End				
** Total Assets	920,610.34	7,436.00	199,821.75-	728,224.59
* Sales Tax Due				
* Warrants Payable	10,572.65-	47,027.90	45,922.19-	9,466.94-
* Deposit Stale Warrants	643.48-			643.48-
* Claims Payable		46,177.39	46,177.39-	
* Due to Others				
* Suspense Clearing				
* Payroll Clearing	66.50-	1,408.25	1,478.25-	136.50-
** Total Liabilities	11,282.63-	94,613.54	93,577.83-	10,246.92-
* Reserve Fund Balance	220,933.00-			220,933.00-
* Fund Balance	0.08			0.08
* Revenues and Other Financing Sources	678,007.72-		7,436.00-	685,443.72-
* Expenditures/Expenses	171,727.93	198,786.04		370,513.97
* Estimated Revenue	877,805.00			877,805.00
* Appropriations	1,059,920.00-			1,059,920.00-
* Start of System Clearing				
** Total Equity & Other Accounts	909,327.71-	198,786.04	7,436.00-	717,977.67-
*** Total Liabilities & Equity + Other Accts	920,610.34-	293,399.58	101,013.83-	728,224.59-

Vendor Activity by Business Area
 Business Area: 067A

Date: 01/08/2013
 Time: 09:37:42
 Period: 006
 Year: 2013

Vendor One Time Vendor	Vendor Name	PA	Per	Doc.no.	Pstg date	Reference	Check	Fund Center	Trans. currency	Status
1630	DAILY JOURNAL CORP	067A	006	1904609557	12/10/2012	A2408002		4544540	47.25- USD	closed
1630	DAILY JOURNAL CORP	067A	006	2021476892	12/10/2012		1101561919		47.25 USD	closed
2295	MILLER & OWEN	067A	006	2021476895	12/10/2012		1101561922		5,291.49 USD	closed
2295	MILLER & OWEN	067A	006	1904609544	12/10/2012	29541		4544540	5,291.49- USD	closed
5634	FRESH & QUICK CATERING	067A	006	2021476899	12/10/2012		1101561926		216.06 USD	closed
5634	FRESH & QUICK CATERING	067A	006	1904609551	12/10/2012	110712		4544540	216.06- USD	closed
9443	CITY OF SACRAMENTO	067A	006	2021476902	12/10/2012		1101561929		30,082.40 USD	closed
9443	CITY OF SACRAMENTO	067A	006	1904609570	12/10/2012	GRAGD01988		4544540	30,082.40- USD	closed
12036	WELLS FARGO BANK	067A	006	1500045689	12/31/2012				188.70 USD	closed
12036	WELLS FARGO BANK	067A	006	1904621059	12/31/2012	MLFD -ACH 12/31		4544540	188.70- USD	closed
12036	WELLS FARGO BANK	067A	006	1500045407	12/03/2012				66.50 USD	closed
12036	WELLS FARGO BANK	067A	006	1904600312	12/03/2012	MLFD-TX 11/30		4544540	66.50- USD	closed
12322	COMCAST	067A	006	1904623416	12/31/2012	8155600380732795		4544540	86.84- USD	closed
12322	COMCAST	067A	006	2021476903	12/10/2012		1101561930		82.09 USD	closed
12322	COMCAST	067A	006	1904609520	12/10/2012	8155600380732795		4544540	82.09- USD	closed
12322	COMCAST	067A	006	2021532872	12/31/2012		1101572869		86.84 USD	closed
19372	PITNEY BOWES	067A	006	1904614701	12/17/2012	19562099		4544540	500.00- USD	closed
19372	PITNEY BOWES	067A	006	2021500050	12/18/2012		1101566029		500.00 USD	closed
19687	SPECIAL DISTRICT RISK MGMT AUTHORITY	067A	006	2021476907	12/10/2012		1101561934		3,928.51 USD	closed
19687	SPECIAL DISTRICT RISK MGMT AUTHORITY	067A	006	1904609562	12/10/2012	110112		4544540	3,928.51- USD	closed
25519	DAIGHS USA INC	067A	006	1904609546	12/10/2012	950343		4544540	146.65- USD	closed
25519	DAIGHS USA INC	067A	006	2021476910	12/10/2012		1101561937		146.65 USD	closed
28211	MEA OF CALIFORNIA INC	067A	006	1904609573	12/10/2012	9563374		4544540	627.21- USD	closed
28211	MEA OF CALIFORNIA INC	067A	006	2021476913	12/10/2012		1101561940		627.21 USD	closed
37780	DS WATERS OF AMERICA INC	067A	006	1904609507	12/10/2012	4831121110112		4544540	31.36- USD	closed
37780	DS WATERS OF AMERICA INC	067A	006	2021476920	12/10/2012		1101561947		31.36 USD	closed
46353	BUSINESS JOURNAL PUBLICATION INC	067A	006	1904609566	12/10/2012	1098245		4544540	169.00- USD	closed

Date: 01/08/2013
 Time: 09:37:42
 Period: 006
 Year: 2013

Vendor One Time Vendor	Vendor Name	EA	Per	Doc.no.	Pstg date	Reference	Check	Fund Center	Trans. currency	Status
46353	BUSINESS JOURNAL PUBLICATION INC 067A 006			2021476925	12/10/2012		1101561952		169.00 USD	closed
48634	ENVIRONMENTAL PLANNING PARTNERS INC 067A 006			1904603718	12/03/2012	LAFC1207		4544540	131.25- USD	closed
48634	ENVIRONMENTAL PLANNING PARTNERS INC 067A 006			2021451990	12/03/2012		1101558183		131.25 USD	closed
901287	FEIER G BRUNPGE 067A 006			2021457786	12/05/2012		1101559712		810.47 USD	closed
901287	FEIER G BRUNPGE 067A 006			1904605550	12/04/2012	4540-1205		4544540	810.47- USD	closed
909812	DONALD LOCKHART 067A 006			2021457829	12/05/2012		1101559755		803.31 USD	closed
909812	DONALD LOCKHART 067A 006			1904605560	12/04/2012	4540-1204		4544540	803.31- USD	closed
910698	CHRIS TOOKER 067A 006			2021457830	12/05/2012		1101559756		706.28 USD	closed
910698	CHRIS TOOKER 067A 006			1904605556	12/04/2012	4540-1208		4544540	706.28- USD	closed
914921	GAY JONES 067A 006			1904619603	12/21/2012	4540-1205		4544540	722.93- USD	closed
914921	GAY JONES 067A 006			2021515974	12/24/2012		1101570067		722.93 USD	closed
922096	MIKE SINGLETON 067A 006			1904614711	12/17/2012	4540-1206		4544540	582.10- USD	closed
922096	MIKE SINGLETON 067A 006			2021500408	12/18/2012		1101566379		582.10 USD	closed
922097	RON GREENWOOD 067A 006			1904614712	12/17/2012	4540-1207		4544540	743.94- USD	closed
922097	RON GREENWOOD 067A 006			2021500409	12/18/2012		1101566380		743.94 USD	closed
SDEAYROLL ROBERT G. JANKOVITZ	SDEAYROLL 067A 006			2021522420	12/31/2012		8000036545		94.35 USD	closed
SDEAYROLL GAY JONES	SDEAYROLL 067A 006			2021522397	12/31/2012		8000036522		24.35 USD	closed
SDEAYROLL GAY JONES	SDEAYROLL 067A 006			1904620781	12/26/2012	95-LAFCO DISIR		4544540	24.35- USD	closed
SDEAYROLL CHRISTOHER TOOKER	SDEAYROLL 067A 006			1904620785	12/26/2012	95-LAFCO DISIR		4544540	94.35- USD	closed
SDEAYROLL ROBERT G. JANKOVITZ	SDEAYROLL 067A 006			1904620800	12/26/2012	95-LAFCO DISIR		4544540	94.35- USD	closed
SDEAYROLL CHRISTOHER TOOKER	SDEAYROLL 067A 006			2021522389	12/31/2012		8000036514		94.35 USD	closed
Sum of Business Area 067A									0.00 USD	*

Fiscal Year 2013
 From period 1
 To period 6

Fund/Group 067A LOCAL AGENCY FORMATION COMMISSION
 Funds Center/Group 4544540 LAFCO DISTRICT
 Budget Version 0

Commitment Item	Budget	Actual-GL	Actual-CO	Actual Total	Encumbrance	Pending	Available	%Consumed
10111000 REGULAR EMPLOYEE				2,600.00			6,400.00	28.89
10112400 COMMITTEE MEMBER	9,000.00	2,600.00		2,600.00			301.10	39.78
10122000 CASEHI	500.00	198.90		198.90			6,701.10	29.46
* 10 - SALARIES AND EMPLOYEE	9,500.00	2,798.90		2,798.90			7,372.85	1.70
20200500 ADVERTISING	7,500.00	127.15		127.15			1,455.81	27.21
20202200 BOOKS/PER SUP	2,000.00	544.19		544.19			4,559.00	62.01
20202900 BUS/CONFERENCE E	12,000.00	7,441.00		7,441.00			2,200.00	
20203500 ED/TRAINING SVC	2,200.00						2,304.44	67.99
20205200 INS PREMIUM	7,200.00	4,895.56		4,895.56			1,200.00-	116.55
20206100 MEMBERSHIP DUES	7,250.00	8,450.00		8,450.00			6,956.13	13.05
20207600 OFFICE SUPPLIES	8,000.00	1,043.87		1,043.87			4,500.00	10.00
20208100 POSTAL SVC	5,000.00	500.00		500.00			14,269.82	20.72
20227500 RENT/LEASE EQ	18,000.00	3,730.18		3,730.18			40.00-	
20227504 MISCELLANEOUS		40.00		40.00			8,000.00	
20250500 ACCOUNTING SVC	8,000.00						26,322.70	56.13
20253100 LEGAL SVC	60,000.00	33,677.30		33,677.30			538,309.08	33.50
20259100 OTHER PROF SVC	809,500.00	271,190.92		271,190.92			583.08-	
20281200 DATA PROCESSING					583.08		1,000.00	47.37
20291000 COUNTYWIDE IT SV	1,900.00	900.00		900.00			2,623.92	84.57
20291100 SYSTEM DEV SVC	17,000.00	8,984.19		8,984.19	5,391.89		989.50	47.92
20291200 SYSTEM DEV SUP	1,900.00	883.90		883.90	26.60		2,298.00	50.04
20291600 WRY ALLOCATION	4,600.00	2,302.00		2,302.00			2,250.00	
20292100 GS PRINTING SVC	2,250.00						1,536.26-	
20292300 GS MESSENGER SVC		1,536.26		1,536.26			961.69	3.83
20292600 GS STORE CHARGES	1,000.00	38.31		38.31			7,400.00	
20293400 PUBLIC WORKS SVS	7,400.00						29,063.64	40.08
20294300 LEASD PROP USE	48,500.00	19,436.36		19,436.36			875.00-	
20296200 GS PARKING CHES		875.00		875.00			2,881.12	27.97
20298700 TELEPHONE SVC	4,000.00	1,118.88		1,118.88			661,483.36	36.10
* 20 - SERVICES AND SUPPLIES	1,035,200.00	367,715.07		367,715.07	6,001.57		15,220.00	
79790100 CONTINGENCY APPR	15,220.00						15,220.00	
* 79 - Appropriation for Con	15,220.00						683,404.46	35.52
** Expenditure accounts	1,059,920.00	370,513.97		370,513.97	6,001.57		2,215.00-	11.40
94941000 INTEREST INCOME	2,500.00-	285.00-		285.00-			2,215.00-	11.40
* 94 - REVENUE FROM USE OF M	2,500.00-	285.00-		285.00-			269,315.78-	42.64-
96969900 SVC FEES OTHER	188,805.00-	80,510.78		80,510.78			79,169.50	111.53
* 96 - CHARGES FOR SERVICES	188,805.00-	80,510.78		80,510.78			79,169.50	111.53
97979000 MISC OTHER	686,500.00-	765,669.50-		765,669.50-			192,361.28-	78.09
* 97 - MISCELLANEOUS REVENUE	686,500.00-	765,669.50-		765,669.50-			491,043.18	169.63-
** REVENUE ACCOUNTS	877,805.00-	685,443.72-		685,443.72-	6,001.57			
*** Total	182,115.00	314,929.75-		314,929.75-				

Report: ZF_SL_SPEC_DIST
 UserID: 1009726
 System: PRD/020

Split Ledger Line Item Report
 067A LOCAL AGENCY FORMATI
 Period: 006 Fiscal Year: 2013

Date: 01/08/2013
 Time: 09:33:07
 Page: 1

Date	Year	Per	Document #	G/L Acct	BA	Cost Ctr	Amount	Text
12/14/2012	2013	006	1300480613	101000	067A		4,845.50	
12/14/2012	2013	006	1300480614	101000	067A		907.50	
12/14/2012	2013	006	1300480615	101000	067A		14.00	
12/14/2012	2013	006	1300480616	101000	067A		57.00	
12/14/2012	2013	006	1300480617	101000	067A		11.00	
12/14/2012	2013	006	1300480618	101000	067A		68.00	
12/14/2012	2013	006	1300480619	101000	067A		2.00	
12/14/2012	2013	006	1300480620	101000	067A		1,500.00	
12/14/2012	2013	006	1300480621	101000	067A		11.00	
12/14/2012	2013	006	1300480622	101000	067A		20.00	
Total Account Number 101000 CASH IN TREASURY-DP							7,436.00	
12/03/2012	2013	006	1500045407	101200	067A		66.50-	
12/31/2012	2013	006	1500045689	101200	067A		188.70-	
Total Account Number 101200 CASH IN TREASURY-WIRE TRANSFERS							255.20-	
12/03/2012	2013	006	2021453693	101500	067A		8,784.90-	
12/07/2012	2013	006	2021474574	101500	067A		131.25-	
12/10/2012	2013	006	2021478163	101500	067A		706.28-	
12/11/2012	2013	006	2021483548	101500	067A		24.35-	
12/11/2012	2013	006	2021483593	101500	067A		24.35-	
12/14/2012	2013	006	2021497237	101500	067A		47.25-	
12/14/2012	2013	006	2021497882	101500	067A		803.31-	
12/17/2012	2013	006	2021500732	101500	067A		3,928.51-	
12/17/2012	2013	006	2021500733	101500	067A		146.65-	
12/17/2012	2013	006	2021500737	101500	067A		169.00-	
12/18/2012	2013	006	2021506793	101500	067A		216.06-	
12/18/2012	2013	006	2021506799	101500	067A		31.36-	
12/19/2012	2013	006	2021510938	101500	067A		30,082.40-	
12/20/2012	2013	006	2021514385	101500	067A		82.09-	
12/27/2012	2013	006	2021528225	101500	067A		500.00-	
12/28/2012	2013	006	2021530934	101500	067A		722.93-	
12/31/2012	2013	006	2021533559	101500	067A		627.21-	
Total Account Number 101500 PAID WARRANTS RECONCILIATION (IN							47,027.90-	
12/03/2012	2013	006	107936806	109000	067A		151.00-	
12/03/2012	2013	006	107936814	109000	067A		383.00-	
12/06/2012	2013	006	107941896	109000	067A		186.38-	
12/20/2012	2013	006	107949276	109000	067A		186.64-	
12/27/2012	2013	006	107954211	109000	067A		249.80-	
12/31/2012	2013	006	107956820	109000	067A		333.20-	
12/31/2012	2013	006	107956863	109000	067A		8.80-	
12/31/2012	2013	006	107958646	109000	067A		151,039.83-	
Total Account Number 109000 CASH IN TREAS-SPL							152,538.65-	
12/03/2012	2013	006	2021451990	5100000	067A		131.25-	
12/03/2012	2013	006	2021453693	5100000	067A		8,784.90	
12/05/2012	2013	006	2021457786	5100000	067A		810.47-	
12/05/2012	2013	006	2021457829	5100000	067A		803.31-	
12/05/2012	2013	006	2021457830	5100000	067A		706.28-	
12/07/2012	2013	006	2021474574	5100000	067A		131.25	
12/10/2012	2013	006	2021476892	5100000	067A		47.25-	
12/10/2012	2013	006	2021476895	5100000	067A		5,291.49-	
12/10/2012	2013	006	2021476899	5100000	067A		216.06-	
12/10/2012	2013	006	2021476902	5100000	067A		30,082.40-	

Date	Year	Per	Document #	G/L Acct	BA	Cost Ctr	Amount	Text
12/10/2012	2013	006	2021476903	5100000	067A		82.09-	
12/10/2012	2013	006	2021476907	5100000	067A		3,928.51-	
12/10/2012	2013	006	2021476910	5100000	067A		146.65-	
12/10/2012	2013	006	2021476913	5100000	067A		627.21-	
12/10/2012	2013	006	2021476920	5100000	067A		31.36-	
12/10/2012	2013	006	2021476925	5100000	067A		169.00-	
12/10/2012	2013	006	2021478163	5100000	067A		706.28	
12/14/2012	2013	006	2021497237	5100000	067A		47.25	
12/14/2012	2013	006	2021497882	5100000	067A		803.31	
12/18/2012	2013	006	2021500050	5100000	067A		500.00-	
12/18/2012	2013	006	2021500408	5100000	067A		582.10-	
12/18/2012	2013	006	2021500409	5100000	067A		743.94-	
12/17/2012	2013	006	2021500732	5100000	067A		3,928.51	
12/17/2012	2013	006	2021500733	5100000	067A		146.65	
12/17/2012	2013	006	2021500737	5100000	067A		169.00	
12/18/2012	2013	006	2021506793	5100000	067A		216.06	
12/18/2012	2013	006	2021506799	5100000	067A		31.36	
12/19/2012	2013	006	2021510938	5100000	067A		30,082.40	
12/20/2012	2013	006	2021514385	5100000	067A		82.09	
12/24/2012	2013	006	2021515974	5100000	067A		722.93-	
12/27/2012	2013	006	2021528225	5100000	067A		500.00	
12/28/2012	2013	006	2021530934	5100000	067A		722.93	
12/31/2012	2013	006	2021532872	5100000	067A		86.84-	
12/31/2012	2013	006	2021533559	5100000	067A		627.21	
Total Account Number 5100000 WARRANTS PAYABLE							1,270.06	
12/11/2012	2013	006	2021483548	5100020	067A		24.35	
12/11/2012	2013	006	2021483593	5100020	067A		24.35	
12/31/2012	2013	006	2021522389	5100020	067A		94.35-	
12/31/2012	2013	006	2021522397	5100020	067A		24.35-	
12/31/2012	2013	006	2021522420	5100020	067A		94.35-	
Total Account Number 5100020 WARRANTS PAYABLE - SPECIAL DISTR							164.35-	
12/03/2012	2013	006	1500045407	5150000	067A		66.50	
12/31/2012	2013	006	1500045689	5150000	067A		188.70	
12/03/2012	2013	006	1904600312	5150000	067A		66.50-	MLBD - TAX 11/30/2012
12/03/2012	2013	006	1904603718	5150000	067A		131.25-	*SAC LOCAL AGENCY FORMATION COMM 916-874-6458
12/04/2012	2013	006	1904605550	5150000	067A		810.47-	*TRVL REIMB 4540-1205 MONTEREY 100512
12/04/2012	2013	006	1904605556	5150000	067A		706.28-	*TRVL REIMB 4540-1208 MONTEREY 100512
12/04/2012	2013	006	1904605560	5150000	067A		803.31-	*TRVL REIMB 4540-1204 MONTEREY 100512
12/10/2012	2013	006	1904609507	5150000	067A		31.36-	*27296554831121 SAC LOCAL AGENCY FORM. COMM.
12/10/2012	2013	006	1904609520	5150000	067A		82.09-	*8155 60 038 0732795 SAC LOCAL AGY FORM. COMM.
12/10/2012	2013	006	1904609544	5150000	067A		5,291.49-	*SAC LOCAL AGENCY FORM. COMM. 916-874-6458
12/10/2012	2013	006	1904609546	5150000	067A		146.65-	*C6187 SAC LOCAL AGENCY FORM. COMM.
12/10/2012	2013	006	1904609551	5150000	067A		216.06-	*LAFCO 916-874-6458
12/10/2012	2013	006	1904609557	5150000	067A		47.25-	*1124105243 LAFCO 916-874-6458
12/10/2012	2013	006	1904609562	5150000	067A		3,928.51-	*6011-SAC-SACR6011-SACRAMENTO LOCAL AGENCY
12/10/2012	2013	006	1904609566	5150000	067A		169.00-	*1098245 LAFCO 916-874-6458
12/10/2012	2013	006	1904609570	5150000	067A		30,082.40-	*SAC8002001A LAFCO 916-874-6458
12/10/2012	2013	006	1904609573	5150000	067A		627.21-	*360243 LAFCO 916-874-6458
12/17/2012	2013	006	1904614701	5150000	067A		500.00-	*SAC LAFCO RESERVE ACCT 19562099
12/17/2012	2013	006	1904614711	5150000	067A		582.10-	*TRVL REIMB 4540-1206 MONTEREY 100512
12/17/2012	2013	006	1904614712	5150000	067A		743.94-	*TRVL REIMB 4540-1207 MONTEREY 100512
12/21/2012	2013	006	1904619603	5150000	067A		722.93-	*TRVL REIMB 4540-1205 MONTEREY 100512
12/26/2012	2013	006	1904620781	5150000	067A		24.35-	*PUFD 11865 12/31/12 MLBD Payroll Check
12/26/2012	2013	006	1904620785	5150000	067A		94.35-	*PUFD 14048 12/31/12 MLBD Payroll Check
12/26/2012	2013	006	1904620800	5150000	067A		94.35-	*PUFD 20766 12/31/12 MLBD Payroll Check

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12/31/2012	2013	006	1904621059	5150000	067A		188.70-	MLBD - ACH 12/31/2012
12/31/2012	2013	006	1904623416	5150000	067A		86.84-	*8155 60 038 0732795 SLAFC 916-874-6458
12/03/2012	2013	006	2021451990	5150000	067A		131.25	
12/05/2012	2013	006	2021457786	5150000	067A		810.47	
12/05/2012	2013	006	2021457829	5150000	067A		803.31	
12/05/2012	2013	006	2021457830	5150000	067A		706.28	
12/10/2012	2013	006	2021476892	5150000	067A		47.25	
12/10/2012	2013	006	2021476895	5150000	067A		5,291.49	
12/10/2012	2013	006	2021476899	5150000	067A		216.06	
12/10/2012	2013	006	2021476902	5150000	067A		30,082.40	
12/10/2012	2013	006	2021476903	5150000	067A		82.09	
12/10/2012	2013	006	2021476907	5150000	067A		3,928.51	
12/10/2012	2013	006	2021476910	5150000	067A		146.65	
12/10/2012	2013	006	2021476913	5150000	067A		627.21	
12/10/2012	2013	006	2021476920	5150000	067A		31.36	
12/10/2012	2013	006	2021476925	5150000	067A		169.00	
12/18/2012	2013	006	2021500050	5150000	067A		500.00	
12/18/2012	2013	006	2021500408	5150000	067A		582.10	
12/18/2012	2013	006	2021500409	5150000	067A		743.94	
12/24/2012	2013	006	2021515974	5150000	067A		722.93	
12/31/2012	2013	006	2021522389	5150000	067A		94.35	
12/31/2012	2013	006	2021522397	5150000	067A		24.35	
12/31/2012	2013	006	2021522420	5150000	067A		94.35	
12/31/2012	2013	006	2021532872	5150000	067A		86.84	

Total Account Number 5150000 CLAIMS PAYABLE 0.00

12/03/2012	2013	006	107939561	8025400	067A		188.70-	
12/03/2012	2013	006	107939561	8025400	067A		94.35-	
12/03/2012	2013	006	107939561	8025400	067A		94.35-	
12/03/2012	2013	006	107939561	8025400	067A		94.35-	
12/03/2012	2013	006	107939561	8025400	067A		66.50-	
12/03/2012	2013	006	107939561	8025400	067A		7.25	
12/03/2012	2013	006	107939561	8025400	067A		7.25	
12/03/2012	2013	006	107939561	8025400	067A		21.00	
12/03/2012	2013	006	107939561	8025400	067A		31.00	
12/03/2012	2013	006	107939561	8025400	067A		188.70	
12/03/2012	2013	006	107939561	8025400	067A		283.05	
12/31/2012	2013	006	107955450	8025400	067A		213.05-	15Total Check Amount
12/31/2012	2013	006	107955450	8025400	067A		188.70-	16Total Deposit Amount
12/31/2012	2013	006	107955450	8025400	067A		70.00-	6002Inc Tax-Fed Addl Tax
12/31/2012	2013	006	107955450	8025400	067A		31.00-	6210FICA ER Contrib
12/31/2012	2013	006	107955450	8025400	067A		21.00-	6201FICA EE Deduction
12/31/2012	2013	006	107955450	8025400	067A		7.25-	6501Medicare EE Ded
12/31/2012	2013	006	107955450	8025400	067A		7.25-	6503Medicare ER Contrib
12/31/2012	2013	006	107955504	8025400	067A		188.70-	
12/31/2012	2013	006	107955504	8025400	067A		94.35-	
12/31/2012	2013	006	107955504	8025400	067A		94.35-	
12/31/2012	2013	006	107955504	8025400	067A		24.35-	
12/31/2012	2013	006	107955504	8025400	067A		188.70	
12/31/2012	2013	006	107955504	8025400	067A		213.05	
12/03/2012	2013	006	1904600312	8025400	067A	4544540000	66.50	95 TAX
12/26/2012	2013	006	1904620781	8025400	067A		24.35	12/31/12 MLBD Payroll Check
12/26/2012	2013	006	1904620785	8025400	067A		94.35	12/31/12 MLBD Payroll Check
12/26/2012	2013	006	1904620800	8025400	067A		94.35	12/31/12 MLBD Payroll Check
12/31/2012	2013	006	1904621059	8025400	067A	4544540000	188.70	95 ACH

Total Account Number 8025400 SD (HUMANIC) PAYROLL CLEARING 70.00-

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12/31/2012	2013	006	107955450	10112400	067A	4544540000	500.00	1180Bds & Comm Mem
Total Account Number 10112400				SALARIES & WAGES - COMMISSION &			500.00	
12/31/2012	2013	006	107955450	10122000	067A	4544540000	7.25	6503Medicare ER Contrib
12/31/2012	2013	006	107955450	10122000	067A	4544540000	31.00	6210FICA ER Contrib
Total Account Number 10122000				OASDHI - EMPLOYER COST			38.25	
12/10/2012	2013	006	1904609557	20200500	067A	4544540000	47.25	ADVERTISING
Total Account Number 20200500				ADVERTISING/LEGAL NOTICES			47.25	
12/10/2012	2013	006	1904609566	20202200	067A	4544540000	169.00	BOOKS/PERSUP
Total Account Number 20202200				BOOKS/PERIODICAL SUPPLY			169.00	
12/04/2012	2013	006	1904605550	20202900	067A	4544540000	810.47	
12/04/2012	2013	006	1904605556	20202900	067A	4544540000	706.28	
12/04/2012	2013	006	1904605560	20202900	067A	4544540000	803.31	
12/10/2012	2013	006	1904609551	20202900	067A	4544540000	216.06	BUS/CONF. EXP
12/17/2012	2013	006	1904614711	20202900	067A	4544540000	582.10	
12/17/2012	2013	006	1904614712	20202900	067A	4544540000	743.94	
12/21/2012	2013	006	1904619603	20202900	067A	4544540000	722.93	
Total Account Number 20202900				BUSINESS/CONFERENCE EXPENSE			4,585.09	
12/10/2012	2013	006	1904609507	20207600	067A	4544540000	31.36	OFFICE SUPPLIES
12/10/2012	2013	006	1904609546	20207600	067A	4544540000	146.65	OFFICE SUPPLIES
Total Account Number 20207600				OFFICE SUPPLIES			178.01	
12/17/2012	2013	006	1904614701	20208100	067A	4544540000	500.00	POSTAL SVC
Total Account Number 20208100				POSTAL SERVICES			500.00	
12/10/2012	2013	006	1904609520	20227500	067A	4544540000	82.09	RENT/LEASE EQUIPMENT
12/10/2012	2013	006	1904609573	20227500	067A	4544540000	627.21	RENT/LEASE EQUIPMENT
12/31/2012	2013	006	1904623416	20227500	067A	4544540000	86.84	RENT/LEASE EQUIP
Total Account Number 20227500				RENT/LEASES EQUIPMENT			796.14	
12/10/2012	2013	006	1904609544	20253100	067A	4544540000	5,291.49	LEGAL SERVICES
Total Account Number 20253100				LEGAL SERVICES			5,291.49	
12/31/2012	2013	006	107958646	20259100	067A	4544540000	151,039.83	LAFCO Payroll- July-Dec12
12/03/2012	2013	006	1904603718	20259100	067A	4544540000	131.25	OTHER PROF.SERVICES
12/10/2012	2013	006	1904609570	20259100	067A	4544540000	30,082.40	DON LOCKHART 7/1/12-10/31/12
Total Account Number 20259100				OTHER PROFESSIONAL SERVICES			181,253.48	
12/03/2012	2013	006	107936806	20291000	067A	4544540000	151.00	December 2012 Countywide IT Allocation
Total Account Number 20291000				COUNTYWIDE IT SERVICES			151.00	
12/31/2012	2013	006	107956820	20291100	067A	4544540000	333.20	
Total Account Number 20291100				SYSTEMS DEVELOPMENT SERVICES			333.20	

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12/31/2012	2013	006	107956863	20291200	067A	4544540000	8.80	
Total Account Number 20291200							8.80	SYSTEMS DEVELOPMENT SUPPLIES
12/03/2012	2013	006	107936814	20291600	067A	4544540000	383.00	December 2012 WAN Allocation
Total Account Number 20291600							383.00	WAN Costs
12/27/2012	2013	006	107954211	20292300	067A	4544540000	249.80	Per. 6 - Messenger Services
Total Account Number 20292300							249.80	GS MESSENGER SERVICES
12/10/2012	2013	006	1904609562	20294300	067A	4544540000	3,928.51	LEASED PROP
Total Account Number 20294300							3,928.51	LEASED PROPERTY USE CHARGESGS
12/06/2012	2013	006	107941896	20298700	067A	4544540000	186.38	Oct 2013 DTech Telecommunications Charges
12/20/2012	2013	006	107949276	20298700	067A	4544540000	186.64	Nov 2013 DTech Telecommunications Charges
Total Account Number 20298700							373.02	Telephone Svcs
12/14/2012	2013	006	1300480613	96969900	067A	4544540000	4,845.50-	
12/14/2012	2013	006	1300480614	96969900	067A	4544540000	907.50-	
12/14/2012	2013	006	1300480620	96969900	067A	4544540000	1,500.00-	
Total Account Number 96969900							7,253.00-	SVC FEES OTHER
12/14/2012	2013	006	1300480615	97979000	067A	4544540000	14.00-	
12/14/2012	2013	006	1300480616	97979000	067A	4544540000	57.00-	
12/14/2012	2013	006	1300480617	97979000	067A	4544540000	11.00-	
12/14/2012	2013	006	1300480618	97979000	067A	4544540000	68.00-	
12/14/2012	2013	006	1300480619	97979000	067A	4544540000	2.00-	
12/14/2012	2013	006	1300480621	97979000	067A	4544540000	11.00-	
12/14/2012	2013	006	1300480622	97979000	067A	4544540000	20.00-	
Total Account Number 97979000							183.00-	MISCELLANEOUS OTHER REVENUES

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street #100
Sacramento, California 95814
(916) 874-7458

February 6, 2013

TO: Sacramento Local Agency Formation Commission

FROM: Peter Brundage, Executive Officer **PR**

RE: Legislative Update

CONTACT: Don Lockhart, AICP, Assistant Executive Officer (916) 874-2937

RECOMMENDATION

Information only, no action is recommended.

BACKGROUND

This memo is part of the ongoing effort to keep your Commission informed regarding various legislative matters.

Friday, February 22, is the deadline for introducing new legislation for 2013, the first year of a two-year session. The exception is Committee bills which can be introduced through March. While bills can be amended or "gut and amended" throughout the session until August, currently there is a fairly clear understanding of proposed legislation.

An ad-hoc committee appointed by the CALAFCO Board of Directors will consider and adopt positions on several bills, which staff will report back on.

SUMMARY

There are several pieces of CALAFCO proposed legislation that may be of interest to your Commission.

Omnibus Proposals:

1. Independent Special District Commissioner Definition

A proposal to rewrite the GC section relating to the appointment of the "Independent Special District Commissioner and Alternate Commissioner" by the Special District Selection Committee. The intent is to clarify that the nominated and elected

commissioners are to be members of the legislative body of an independent special district.

Revise GC section 56332 (d) to read:

56332 (d) The selection committee shall appoint two regular members and one alternate member to the commission. The members so appointed shall be elected or appointed members of the legislative body of an independent special district officers residing within the county but shall not be members of the legislative body of a city or county. If one of the regular district members is absent from a commission meeting or disqualifies himself or herself from participating in a meeting, the alternate district member may serve and vote in place of the regular district member for that meeting. The Service on the commission representation by a regular district member who is a special district officer shall not disqualify, or be cause for disqualification of, the member from acting on a proposals affecting the special district on whose legislative body the member serves. The special district selection committee may, at the time it appoints a member or alternate, provide that the member or alternate is disqualified from voting on proposals affecting the district on whose legislative body the member serves of which the member is a representative.

2. Independent Special District Definition

Amend (replace) the definition of "Independent district" or "Independent special district" in GC section 56044 with the prior definition from 2010 due to an unintended confusion between the revised definition of "dependent district" created in the 2011 change. No functional or policy change is proposed by this substitution and the result is intended to be a more concise delineation of the differences for purposes of the C-K-H Act.

56044. "Independent district" or "independent special district" includes any special district having a legislative body all of whose members are elected by registered voters or landowners within the district, or whose members are appointed to fixed terms. "Independent special district" does not include any district excluded from the definition of district contained in Sections 56036 and 56036.6. "Independent district" or "independent special district" includes any special district having a legislative body all of whose members are elected by registered voters or landowners within the district, or whose members are appointed to fixed terms, and excludes any special district having a legislative body consisting, in whole or in part, of ex officio members who are officers of a county or another local agency or who are appointees of those officers other than those who are appointed to fixed terms. "Independent special district" does not include any district excluded from the definition of district contained in Section 56036 or 56036.6.

3. Registered Voter District Wording

In GC sections §56866(a) and §56870, correct a typo wording for "resident voter district" that should read "registered voter district" to be correct.

4. Protest Provision Reference

Correct an oversight in the revision of protest provision sections that missed changing a reference in GC section §57118(f) to reference §57077.4(b) rather than §57114.

5. Santa Clara County Annexations

Amend GC section §56757. §56757 allows certain proposals that include annexations to cities in Santa Clara County to be reviewed and approved by the city, rather than by LAFCO, if the annexation is within the urban service area of the city and the annexation is initiated by resolution of the legislative body of the city. However, the text in section §56757 refers specifically to reorganizations. Not all city annexations in Santa Clara County involve district actions, some of them are city annexations without corresponding district detachments. The proposed text revisions clarify that this provision applies to city annexations and reorganizations involving city annexations. Because the proposed text revisions are consistent with the intent of the law and reflect actual practice in Santa Clara County, it is recommended that these revisions be included in CALAFCO's Omnibus bill.

6. AB 912 Re-Write

Dissolutions with Concurrent Annexation GC §57077.1(c) In 2011, AB 912 streamlined the dissolution process for a district if the district was recommended for dissolution in a prior LAFCo action and if it met certain other criteria. However, that provision only covers a district dissolution process and does not cover a situation where the territory of a dissolved district is concurrently annexed to another district. This proposal addresses that.

7. Reduce Public Protest Period in LA County

Delete Government Code Section 57026(f)(2). GC Section 57026(f)(2) is a special provision which applies only to cities with more than 100,000 in counties of more than 4 million. Los Angeles is the only county in the State with a population of more than 4 million. The next closest counties by population are Orange and San Diego, each with a population slightly over 3 million. There are 14 cities in Los Angeles County with a population of more than 100,000. For the cities in question, this code section requires that the resolution approving a change of organization or reorganization must set a protest hearing that is at least 90 days, but not more than 105 days, after the Commission approves the resolution.

LA LAFCo's practice is to set protest hearings at least 30 days after the public hearing. This allows for a concurrent tolling of the reconsideration period. In effect, for those cities in Los Angeles County that have a population of more than 100,000, the protest period is 3 times longer than usual. LA LAFCo sees no current public policy purpose that is advanced by GC Section 57026(f)(2). This section was enacted years ago when multiple annexations were occurring in the northern area of the county. Most cities perform extensive outreach before proposing to annex unincorporated territory into their

city. For this reason, most of their city annexation proposals experience either no protest, or merely a handful. For two recent annexations—one in excess of 5,000 people, and one in excess of 10,000 people—LA LAFCo received a grand total of 4 written protests. LA LAFCo sees no opposition from any of the 14 cities.

8. Landowner Definition

Clarifying the definition of “landowner” in GC Section §56048. *Text attached.* Regular Legislative Proposals:

9. Expand Protest Exemption for Island Annexations

In 2004 the Legislature approved legislation (GC sections 56375.3 and 56375.4) to allow for cities to propose to annex islands of unincorporated territory up to 150 acres in size without the need for costly protests or elections in order to implement logical and efficient jurisdictional boundaries. A “sunset provision” of January 1, 2014 was included in the legislation. It is proposed to eliminate the sunset provision and increase the island eligibility size to 300 acres. Inconsistent development of urban type services and annexations to cities resulted in many relatively small areas in “islands” or pockets of often underserved properties in county areas substantially surrounded by city(s).

10. Adjust MSR/SOI Timeline

It is proposed to conduct in-depth service reviews over a longer time period and then do so at the LAFCo’s discretion, when either a sphere change is merited and if an agency has the potential to contribute to sprawl. Many special districts, such as those providing resource conservation, library, health care, pest control, and cemetery services, do not generally contribute to sprawl. Their boundaries and spheres do not change often. Throughout the state, cities and counties have established urban growth boundaries (UGB) which limit their growth over 20-25-year periods; often spheres and the UGBs are coterminous. At this time, with LAFCo’s likely having completed at least one cycle of MSRs/SOI updates, it would be more advantageous for each LAFCO to be able to determine whether it needs to review specific agencies based on its own experience. It would also make sense to coordinate the cycle to be more in line with timing of when counties and cities do their Housing and General Plan updates which is in timeline of 2013 – 2015.

In considering spheres of agencies under LAFCO jurisdiction and in coordination with those agencies, LAFCo’s may determine that no change to a sphere is necessary. LAFCo’s should have authority by statute to confirm a sphere as it exists, without having to conduct a municipal service review. This would also lower costs of the Commission and, by extension, costs of funding agencies and costs of local agencies. Having a specific time period built into the statute, however, should be a signal to LAFCo’s that this responsibility for review of spheres is important and should not be ignored.

11. Service Extension Outside Boundaries (Pending Before CALAFCO Board)

Amend Government Code §56133 and its provisions governing LAFCo approval for cities and districts to provide new and extended services outside boundaries. Three key changes underlie this proposal. The first and most significant change expands LAFCo's existing authority to approve new and extended services beyond agencies' spheres of influence irrespective of public health and safety threats, so long as LAFCo can make three findings at noticed public hearings. These findings involve determining the extension: 1) was contemplated in a municipal service review; 2) will not result in adverse impacts on open-space and agricultural lands or growth; and 3) a later change of organization is not expected or desired based on local policies. The second change clarifies LAFCo's sole authority in determining the application of the statute. The third change deemphasizes the approval of contracts and emphasizes the approval of service extensions.

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street #100
Sacramento, California 95814
(916) 874-6458

February 6, 2013

TO: Sacramento Local Agency Formation Commission

FROM: Peter Brundage, Executive Officer

RE: **REPORT BACK: CHAIR AND VICE-CHAIR APPOINTMENTS FOR
CALENDAR YEAR 2013**

CONTACT: Don Lockhart AICP, Assistant Executive Officer
(916) 874-2937 (Don.Lockhart@SacLAFCo.org)

RECOMMENDATION

This report back is for information only. No action is necessary.

DISCUSSION

At the regular meeting of December 5, 2012 your Commission approved the following appointments:

Chair:	Jimmie Yee	(County Member)
Vice-Chair:	Mike Singleton	(Other Cities Member)

These appointments represent a "one-time" exception to the rotation schedule established by your Commission on March 7, 2007 for selecting the Commission Chair and Vice-Chair.

In light of this one-time adjustment, the County seat will forgo the role of Vice-Chair, as the adopted rotation schedule will resume in 2014. (Please see attached Table.)

Respectfully,

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

Peter Brundage
Executive Officer

Attachment

DL/dl
([Report_Back_Comm_Chair_Rotation_Report_2-6-13](#))

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

Commission Vice-Chair and Chair Rotation

(Effective 1/1/13)

Year	VICE CHAIR			CHAIR		
	Office No.	Agency	Filled by Commissioner	Office No.	Agency	Filled by Commissioner
1998	Office No. 6 or 7	Special District	Porter	Office No. 3	Other Cities	De la Cruz
1999	Office No. 1 or 2	County	Muriel Johnson	Office No. 4	City of Sacramento	Hammond
2000	Office No. 5	Public	Tooker	Office No. 1 or 2	County	Muriel Johnson
2001	Office No. 6 or 7	Special District	Porter	Office No. 5	Public	Tooker
2002	Office No. 6 or 7	Special District	Mulberg	Office No. 3	Other Cities	MacGlashan
2003	Office No. 1 or 2	County	Collin	Office No. 6 or 7	Special District	Mulberg
2004	Office No. 4	City of Sacramento	Hammond	Office No. 1 or 2	County	Collin
2005	Office No. 5	Public	Tooker	Office No. 4	City of Sacramento	Fong
2006	Office No. 6 or 7	Special District	Rose	Office No. 5	Public	Tooker
2007	Office No. 3	Other Cities	Miklos	Office No. 6 or 7	Special District	Rose
2008	Office No. 1 or 2	County	Yee	Office No. 3	Other Cities	Miklos
2009	Office No. 4	City of Sacramento	Fong	Office No. 1 or 2	County	Yee
2010	Office No. 5	Public	Tooker	Office No. 4	City of Sacramento	Cohn
2011	Office No. 6 or 7	Special District	Jones	Office No. 5	Public	Tooker
2012	Office No. 3	Other Cities	Jankovitz	Office No. 6 or 7	Special District	Jones
2013*	Office No. 3	Other Cities	Singleton	Office No. 1 or 2	County	Yee
2014	Office No. 4	City of Sacramento		Office No. 3	Other Cities	
2015	Office No. 5	Public		Office No. 4	City of Sacramento	
2016	Office No. 6 or 7	Special District		Office No. 5	Public	
2017	Office No. 3	Other Cities		Office No. 6 or 7	Special District	

* Office No.3 & Office No. 1 or 2 one-time exception to the standard rotation.

[Other Cities are: Folsom, Isleton, Galt, Citrus Heights, Elk Grove, and Rancho Cordova]

Agenda Item No. 6

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

*1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458*

February 6, 2013

TO: Sacramento Local Agency Formation Commission
FROM: Peter Brundage, Executive Officer
RE: **Rio Linda/Elverta Community Water District – Draft
Municipal Service Review – Report Back (LAFC 07-10)**

RECOMMENDATION

Receive and file status report.

Overall the District continues to provide adequate water service to the community and progress is being made to address the water supply and water quality issues. However, the overall financial condition continues to remain weak and the District continues to operate in the red. In addition, the District is not able to obtain liability coverage for employment practices.

DISCUSSION

This report summarizes the actions, developments, and events related to the Rio Linda Elverta Community Water District that have occurred since December 5, 2012.

I. Board of Directors

Four new Board members took office on December 7, 2012. On January 5, 2013, the Board conducted a special meeting and workshop. This meeting included a Strategic Planning Workshop to discuss deferred maintenance, capital improvement projects and district financing.

On January 5, 2013, the Board increased rates previously approved but not implemented. The motion carried 5-0-0. However, the Board suspended the collection of the Standby

fee that was recently approved. Staff was directed to provide additional information and report back to the Board.

It appears that the new Board is attempting to take positive actions to improve Board meetings and develop a long term financial and operational strategy for the District.

II. Progress of Well and Pipeline Construction

Well No. 15

Well No. 15 is operational and can produce approximately 2,800 gpm. This well remains operational however, adjustments and modifications to the chlorination equipment have been required.

Well No. 14

The District has completed drilling the test well. The California Department of Water Resources has taken water samples to determine the water quality. This well contains arsenic and cannot be used without treatment.

CDPH has indicated that a reservoir tank may be the more appropriate option in-lieu of drilling another well. The District and CDPH are updating a water demand study to determine the water supply deficit. A number of factors may have changed from the previous analysis such as the current number of vacancies and the change in the estimated growth rate of the community. The District continues to work with CDPH to finalize the next phase of construction.

Well No. 3 Reactivation Project

CDPH approved the Water Supply Amendment Request for Well No. 3. The Well has been changed from inactive to active. A new variable speed chemical feed pump needs to be installed. The pump has been ordered and delivery is expected in early December. The well should be operational after the new pump is installed and tested. This Well is expected to produce 600 gpm. Adjustments and modifications to the chlorination equipment are still underway.

Well No. 5 Elverta Booster Station Pipeline Replacement Project

Funding for the pipeline has been added to the State Revolving Loan and Capital Improvement Program. This pipeline and booster station is needed to address low water pressure issues for a remote portion of the District service area. Additional engineering studies are being conducted to determine the most cost effective solution to correct the low pressure to this area. CDPH has requested that the funding request for this project be removed from the Scope of Work for State Revolving Funds. The District is therefore amending its supplemental request related to the State Revolving Loan. Therefore, this project will have to be funded from the District's General Fund or Reserve account.

Hydro-pneumatic Tank Evaluation

Recently, the District was notified that it is required to test and evaluate tanks for safety purposes. The District is developing a cost estimate for this test program. This project was not included in the current year budget. On December 17, 2012, the Board agreed to test and evaluate each tank for a total cost of \$2,250. After testing is complete, staff will provide the Board with the evaluation and cost, if any, to make required repairs.

Overall Operations

The District is improving its ability to remotely monitor wells using telemetry equipment.

Urban Water Management Plan

On December 17, 2012, the Board adopted the District's Urban Water Management Plan.

Status of CDPH Compliance Orders

The water quality and quantity continue to be satisfactory. Water pressure is subject to variation because of leaks and equipment failures. However, generally, water pressures remain adequate and comply with CDPH standards.

The District has satisfied one of the Compliance Orders issued by the CDPH related to reporting requirements and staffing plans. The first Compliance Order related to water supply and capacity has not been satisfied because well construction is not complete.

Progress is being made to address the District's water supply issues; however, it appears that the financial and litigation concerns currently are the more significant issues.

III. Sacramento Suburban Water District Interconnection

No changes in the operation or status of the intertie with Sacramento Suburban Water District. RLECWD and Sacramento Suburban Water District renewed this Agreement during March, 2012. This intertie operates only if water pressure drops below 30 psi.

IV. Status of District Operations

District Financial Condition

No significant changes in the overall financial situation of the District. Cash Flow remains tight. Accounts Payables **are not** current and the District is operating at a loss or in the "red" for last several months. The financial condition of the District is not improving and is actually beginning to erode at an increasing rate. The General Manager has estimated that the operating fund balance is currently \$100,000 in the red.

The District has been able to pay creditors and vendors because it is basically using money that should be deposited into capital and debt service accounts. In addition, over the last several years, the District did not deposit capital construction and debt service funds into the appropriate accounts. Currently, the District needs to put in approximately \$150,000. The District is proposing to repay these funds over a five-year period with annual payments of approximately \$30,000.

Legal costs are exceeding the annual budget amount and may increase as pending litigation goes to trial if settlements cannot be reached. The District acknowledges that it cannot control its legal expenses. *Also, the District is not able to terminate the contract without significant costs based on the severance clause. The contract cannot be terminated until June 30, 2014. Also, the contract provides that it will automatically renew under the same terms and conditions unless terminated with a minimum 60 days written notice.*

The District Attorney's Office has returned financial records from previous years. Also, the District is making progress to address this year's and previous year's audit findings. A summary is attached to this report. The financial records from the District Attorney's Office will be useful in addressing some of the Auditor Findings.

Operating expenditures except for legal expenses are under budget for the current fiscal year.

Staffing and Employee Relations

No significant issues to report.

Liability Insurance

At the December, 2012 ACWA meeting, ACWA extended the District's liability coverage for a 6 month period; however, this amended policy does not cover "employment practices". The District has not been able to get coverage for this exclusion. The General Manager has contacted ten (10) carriers. This continues to be a significant issue.

District Operations

The General Manager's report for December 8, 2012 to January 8, 2013 is attached highlighting the status of various district operations.

Elverta Specific Plan Development Project

Currently, the CDPH has imposed a building moratorium until the District has complied with the outstanding Compliance Order. The developer for the Elverta Specific Plan area is currently working with the Army Corps of engineers to obtain wetland permits in order

to get approval to construct on approximately 583 acres. The District has also met with the developer to discuss construction of approximately 2,400 new homes and the requirements for infrastructure and a service plan to serve the proposed development. However, prior to construction, CHDP will have to lift the building moratorium. Therefore, it is becoming increasingly crucial that the District complete the wells and/or tank so that building permits can be issued.

Pending Litigation as of January 14, 2013

Currently, the pending litigation is set forth as follows:

- 1.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2011-00103481.
- 2.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2012-8000-1135.
- 3.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2012-8000-1095.
- 4.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2012-8000-1108.
- 5.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54957(b)(1). Public Employee Evaluation-General Manager.

V. Summary of Issues

Overall the District is providing adequate water service to the community and progress is being made to address the water supply capacity issue. However, there are two significant issues: the inability of the District to obtain liability coverage for employment practices and the overall financial condition of the District.

VI. Next Steps

LAFCo staff will continue to work with CDPH and the District to monitor the situation. We will keep the Commission informed.

Respectfully Submitted;

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

Peter Brundage

Peter Brundage,
Executive Officer

Attachments

Managers Report

December 8, 2012 to January 8, 2013

On December 11, 2012 I walked well site #15 and determined the final punch list items with the contractor, field inspector, lead operator and Engineers from Affinity and Dominichelli & Assoc.

On December 12, 2012 there was a mandatory settlement conference on the Sherrill case. This conference was several hours with the end result being another settlement conference should be held at a future date.

On December 13, 2012 the bimonthly SGA meeting was held the 2012 audit was presented, they elected new officers and there was an update on the groundwater management program.

On December 15, 2012 The District yard was broken into late in the evening. They cleaned out all of the tools from the trucks and all copper and brass that had been removed from repairs that was on the Vactor truck. There were also a couple of large tools that were taken but recovered on the bike trail as they had our name all over them and could not be sold. Staff has been instructed to keep all vehicles and tools locked up after hours.

On December 19, 2012 I was interviewed by CBS news regarding our standby fee to inactive customers. They have made several inquires since that date and are waiting for the Board's final decision on the fees before deciding if they will air the story.

On December 20, 2012 the monthly SAWWA meeting was held we had a presentation on the new Water Efficiency Program that RWA is providing this year along with a presentation by a speaker on public outreach needs of public agencies.

On January 2, 2013 the District yard was broken into again they took small hand tools off of the Vactor truck and broke into the side door of the garage. Only a weedwacker was taken from the garage which was later recovered on the bike path. I have requested the security camera company come and review the poor visibility of the cameras.

On January 3, 2013 there was a mandatory settlement conference regarding the Sherrill cases which lasted most of the Day.

On January 4, 2013 Heidi form Richardson and Co. came to look through the boxes of information returned by the District Attorney to find additional information for their bank audit. She will be returning again on the 11th of this month. The finance committee met to discuss the standby fee Resolution and the financial reports that will be provided at future meetings of the Board.

On January 7, 2013 I had a telephone conference with Richard Hinrichs District Engineer for CDPH regarding our newest amended engineering report. He had concern that the tanks estimated cost was so high that there was not enough money to complete the pipeline that is now included in the project. I am gathering additional information for him regarding this issue. Later that evening there was a finance committee meeting to review the month's expenditures and reports.

On January 8, 2013 I met with California Rural Water Assoc. Region One and reviewed software that would streamline operations. This streamlining includes Consumer Confidence report information, lab testing information, backflow preventer testing information, inventory and other items.

Later that day I met with Jim Crowley, Jim Carson the planning committee and the Elverta Specific Group regarding their interest in moving forward with phase 1 of their project. This would include approximately 2400 homes in the area. It was determined that a review of past water system design work would have to be done due to new regulations regarding water supply. A proposed scope of work along with a 3rd party agreement will be presented at the next meeting of the Board. This will be reviewed by District Counsel before the meeting. I also met with our security camera company to determine why the cameras do not work well at night and a fence contractor to make permanent repairs to the fence. I received a bid for replacing the door that was damaged during the January 2, 2013 break in. I will be looking for other bids on this project.

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100
Sacramento, California 95814
(916) 874-6458

February 6, 2013

TO: Sacramento Local Agency Formation Commission

FROM: Peter Brundage, Executive Officer

CONTACT: Don Lockhart AICP, Assistant Executive Officer (916) 874-2937
[Don.Lockhart@SacLAFCo.org]

RE: **Capital City Recycling, Inc. Annexation to Sacramento Area Sewer District
(06-12)[CEQA: Exempt]**

RECOMMENDATION

1. Find the California Environmental Quality Act (CEQA) Categorical Exemption as adequate and complete for the above cited project, and direct the Executive Officer to file the Notice of Exemption with the County Clerk Recorder.
2. Approve the Capital City Recycling, Inc. Annexation to the Sacramento Area Sewer District; and
3. Waive the Conducting Authority proceedings, due to one-hundred percent consent of affected landowners and affected agencies.

FPPC DISCLOSURE

There are no disclosures to report.

Project Proponent/ Chief Petitioner

Applicant: Capital City Recycling Inc. c/o Jason Wu
3185 Longview Drive, Unit C
Sacramento, CA 95821
(916) 765-0199

Project Description

The project consists of annexing the existing four +/- acre parcel, including the recycling facility, into the service territory of the Sacramento Area Service District. The site is currently served by SASD, and during the course of entitlement proceedings with the City of Sacramento it was determined that the parcel is not within the SASD boundary. The City Special Use Permit for

Capital City Recycling, Inc. was conditionally approved, with the requirement that the affected territory satisfy the concerns raised by SASD, as discussed below.

Background

On December 9, 2010, the City of Sacramento Zoning Administrator approved with conditions a Special Permit to establish a new minor recycling facility on a portion of the subject site (Z10-138). The subject site was previously developed with three structures, which includes the subject 15,600 square-foot recycling facility, a 7,980 square-foot office/warehouse building and a 4,920 square-foot modular office building; the latter two buildings are not part of the recycling operation. The site contains paved parking lot areas and landscape planters.

Subsequently, on July 12, 2012 the Zoning Administrator **approved with conditions** a Special Permit Modification (Z11-138) to allow the expansion of the operation of an existing minor recycling facility into the northwest corner on a portion of a 3.89 acre property in the Light Industrial Review (M-1(S)-R) zone for the project - Capital City Recycling Site Modification. The SASD service boundary oversight was identified during that entitlement review.

The affected territory is already within the service boundary of the Sacramento Regional County Sanitation District (SRCSD.)

Project Characteristics

APN: 240-0330-008

Sphere of Influence: The entire project is within the Sphere of Influence of both SRCSD and SASD.

General Plan/Community Plan Designation: Employment Center Low Rise
Existing Land Use of Site: Commercial/Industrial
Existing Zoning of Site: Light Industrial Review (M-1(S)-R)

Surrounding Land Use and Zoning:
South: Longview Drive
North: County; Storage Facility
East: County; Industry Drive
West: Open Space; M-1(S)-R

Property Dimensions: Irregular Affected Territory: 3.89 net acres
Street Improvements: Existing Utilities: Existing

LAFCo Policy, County General Plan, and Zoning Consistency:

The proposal is consistent with your LAFCo Policies, Standards and Procedures. The land uses are consistent with both the City of Sacramento General Plan and zoning. This project is also consistent with the SASD policy that sewer service will only be provided to parcels that are zoned for urban development in accordance with the terms and conditions of the District.

100 Percent Consent

Registered Voters: None/Uninhabited

Property Owner Consent: 100 percent

Staff recommends that the Conducting Authority protest proceedings be waived. The affected territory is owned solely by the landlord of the project proponent. The adjacent neighborhood associations, affected property owners, and landowners within a 500 foot radius of the project site, have been notified of the date, time and place of the hearing on this proposal. The affected territory is deemed to be uninhabited, as there are fewer than 12 registered voters. No public or agency protest has been received.

Affected Agency:

The project was circulated for the review and comment of the Sacramento Area Sewer District, as the affected agency. The site has been served by SASD since 1990. It is unclear why, but the affected territory was never included within the SASD service area. This anomaly is not without precedent. As mapping technology improves, SASD continuously endeavors to align its service boundary with SASD billing records. (Note: your staff also consults regularly with SASD staff in their efforts.)

The affected territory is within the SRCSD service area. During the recent City Special Use Permit Modification review process, SASD requested that in the event of project approval, the affected territory either provide proof of a service by contract arrangement, or annex into the District.

SASD has analyzed the expected demands and impact on the District. SASD has the means and capacity to provide sanitary sewer service with no adverse impacts to existing SASD customers. Although the City of Sacramento also provides sanitary sewer service, it has no proximate facilities, and does not object to the annexation.

Both SRCSD and SASD Master Plans have provisions for providing sanitary sewer service to the affected territory.

Sewer service shall continue to be provided by SASD infrastructure to the existing sewer service lateral. Required modifications, if any, shall be to the satisfaction of the SASD. SASD Design Standards apply to any sewer modification.

Infrastructure/ Fees and Charges

Service to the development within the affected territory will be subject to the standards, ordinances, and mitigation fees established by the District, reducing any potential impacts to existing ratepayers to less than significant.

Property Tax Exchange Agreement

No Property Tax Exchange Agreement is required for this annexation.

LAFCo CEQA Findings

The Capital City Recycling, Inc. operations are ongoing subject to a Special Use Permit conditionally approved by the City of Sacramento. The nature of the operations will not change with the implementation of the annexation. Facilities on the site are fully constructed with water supply and sanitary sewer lines. No additional construction or development will result as a consequence of the proposed project. No activities are proposed that would have a potentially significant effect on the environment. Therefore, the proposed project, consisting of an annexation to the SASD is exempt from the provisions of CEQA, per Section 15301(b) which consists of the operation of existing facilities used to provide... sewerage, or other public utility services.

Based on the foregoing, it is recommended that your Commission direct staff to file a Notice of Exemption with the County Clerk Recorder.

Other Affected Agencies

The project was circulated for the review and comment of the City of Sacramento and SRCSD. No objections were raised.

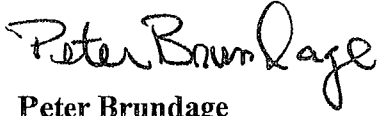
EXECUTIVE OFFICER COMMENTS:

The proposal is consistent with the Sacramento City General Plan, the Master Services Elements of the Sacramento Regional County Sanitation District (SRCSD) and Sacramento Area Sewer District (SASD) and your Commission's Local Policies, Standards, and Procedures. I respectfully recommend that your Commission:

1. Find the California Environmental Quality Act Categorical Exemption as adequate and complete for the above cited project, and direct the Executive Officer to file the Notice of Exemption with the County Clerk Recorder.
2. Approve the Capital City Recycling, Inc. Annexation to Sacramento Area Sewer District; and
3. Authorize your Commission to waive Conducting Authority proceedings, due to one-hundred percent consent of affected landowners and affected agencies; and direct your Executive Officer to issue the Certificate of Completion.

Respectfully submitted,

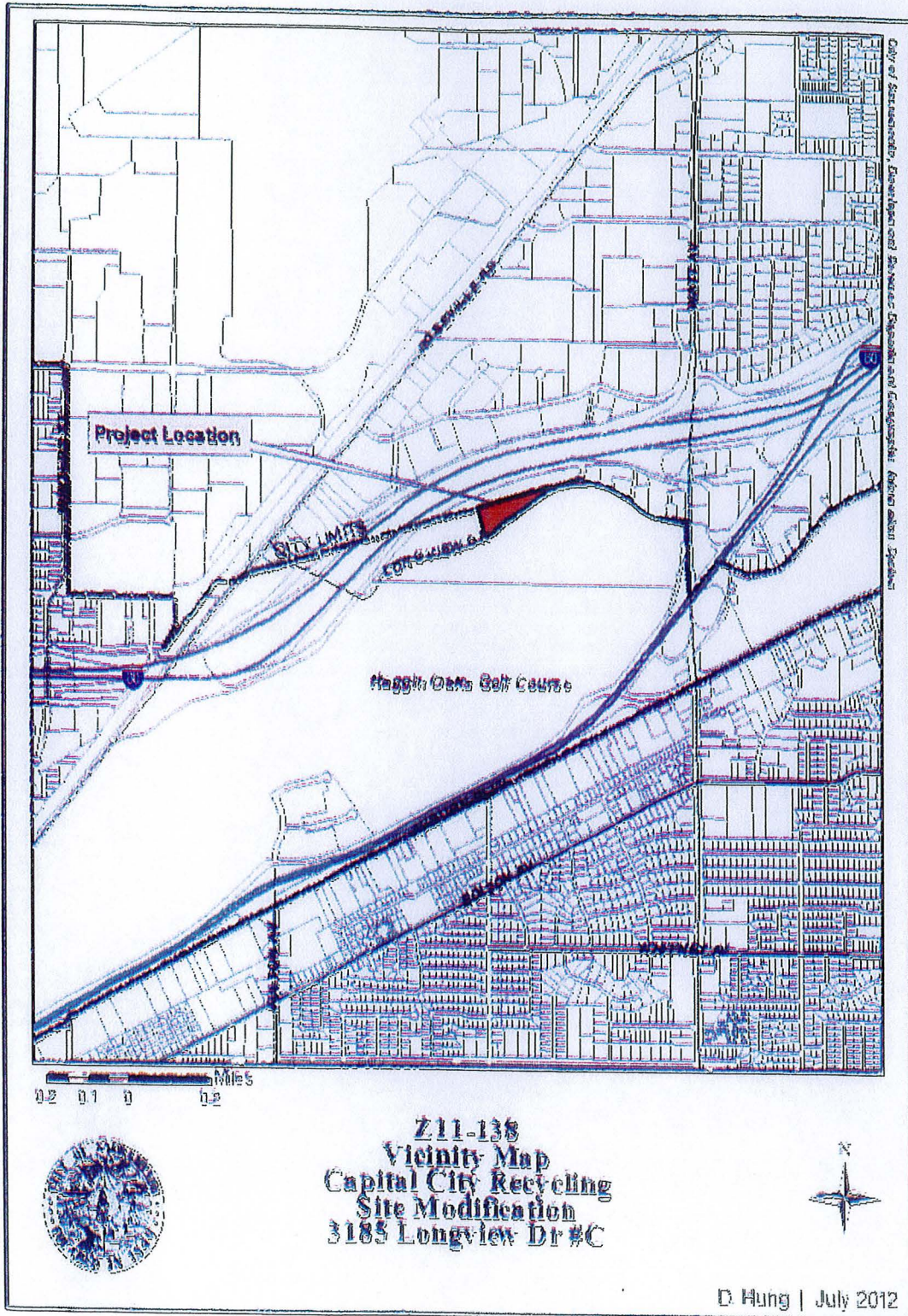
SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

A handwritten signature in black ink that reads "Peter Brundage". The signature is written in a cursive style with a large, looped initial "P".

Peter Brundage
Executive Officer

DL/dl
Attachments
Capital City Recycling Annexation to SASD

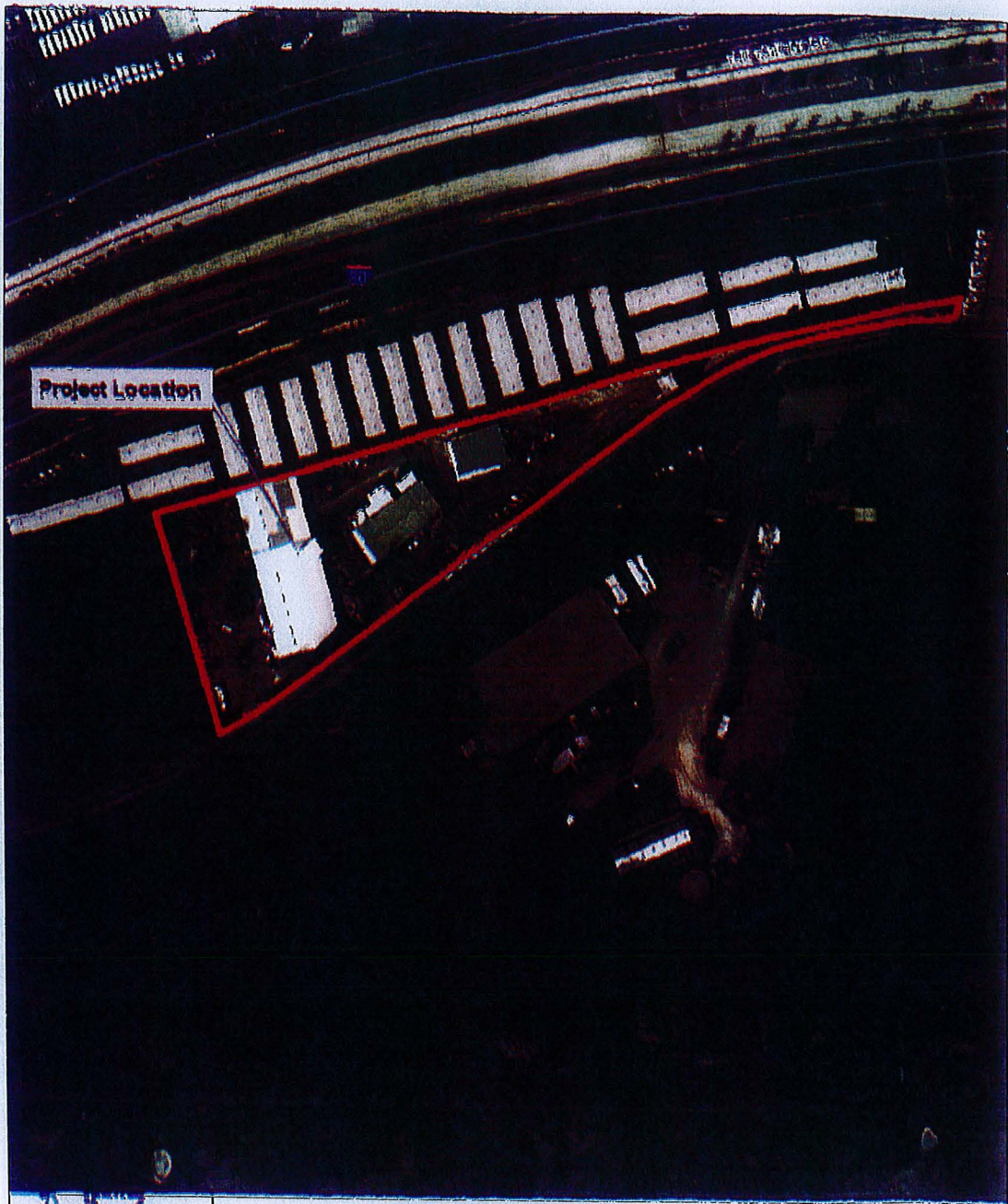




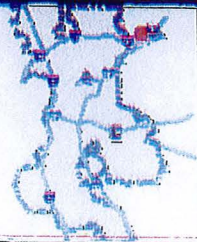
Aerial Map

LAFC# 06-12

February 6, 2013



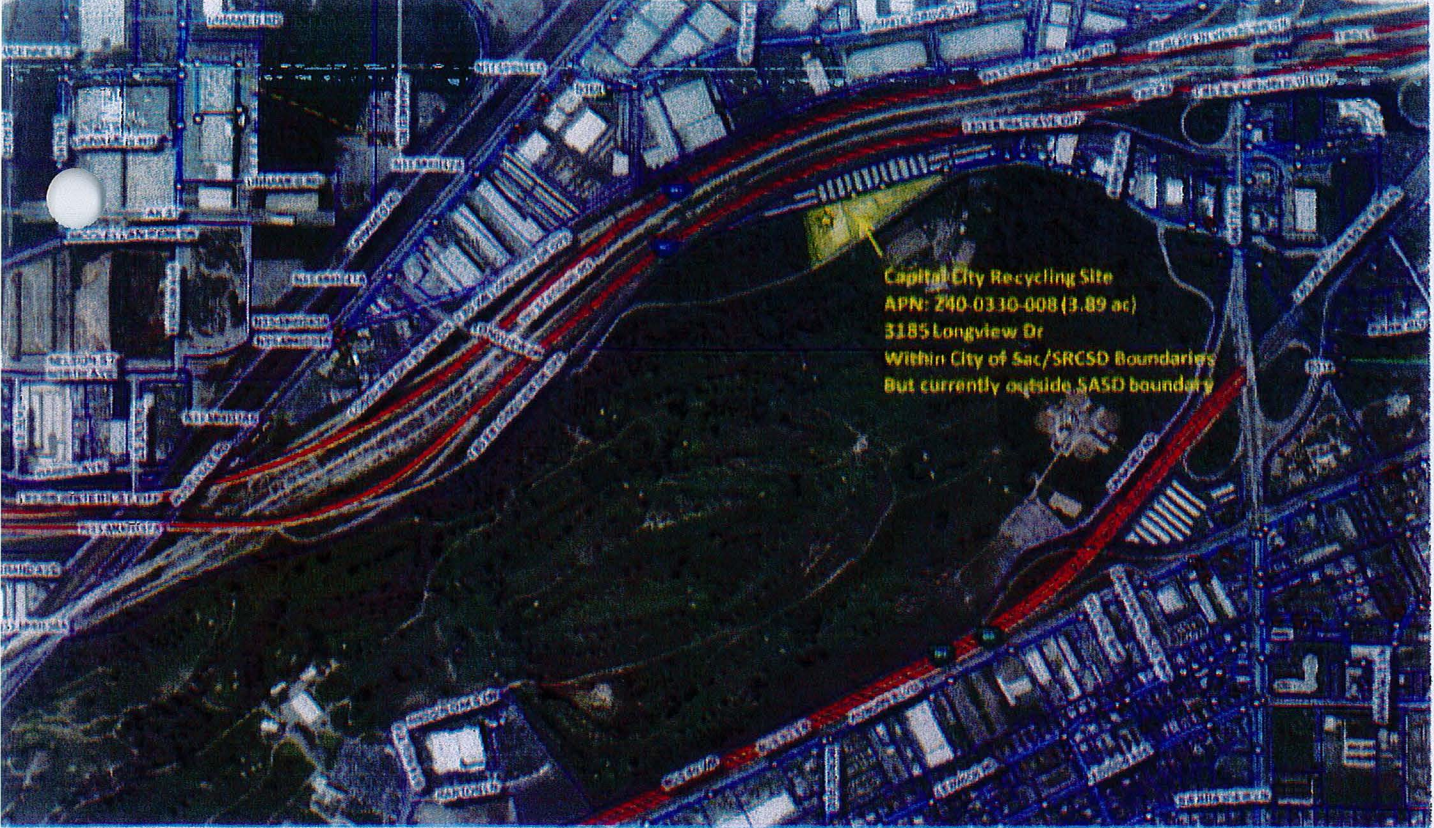
City of Sacramento, Sacramento Area Council of Governments, American River Watershed Council, Yuba County, California



Z11-138
Aerial & Zoning Map
Capital City Recycling
Site Modification
3185 Longview Dr #C



D Hung | July 2012



Capital City Recycling Site
APN: 240-0330-008 (3.89 ac)
3185 Longview Dr
Within City of Sac/SRCSD Boundaries
But currently outside SASD boundary



Capital City Recycling Site
APN: 240-0330-008 (3.89 ac)
3185 Longview Dr
Within City of Sac/SRCSD Boundaries
But currently outside SASD boundary

City of Sac area

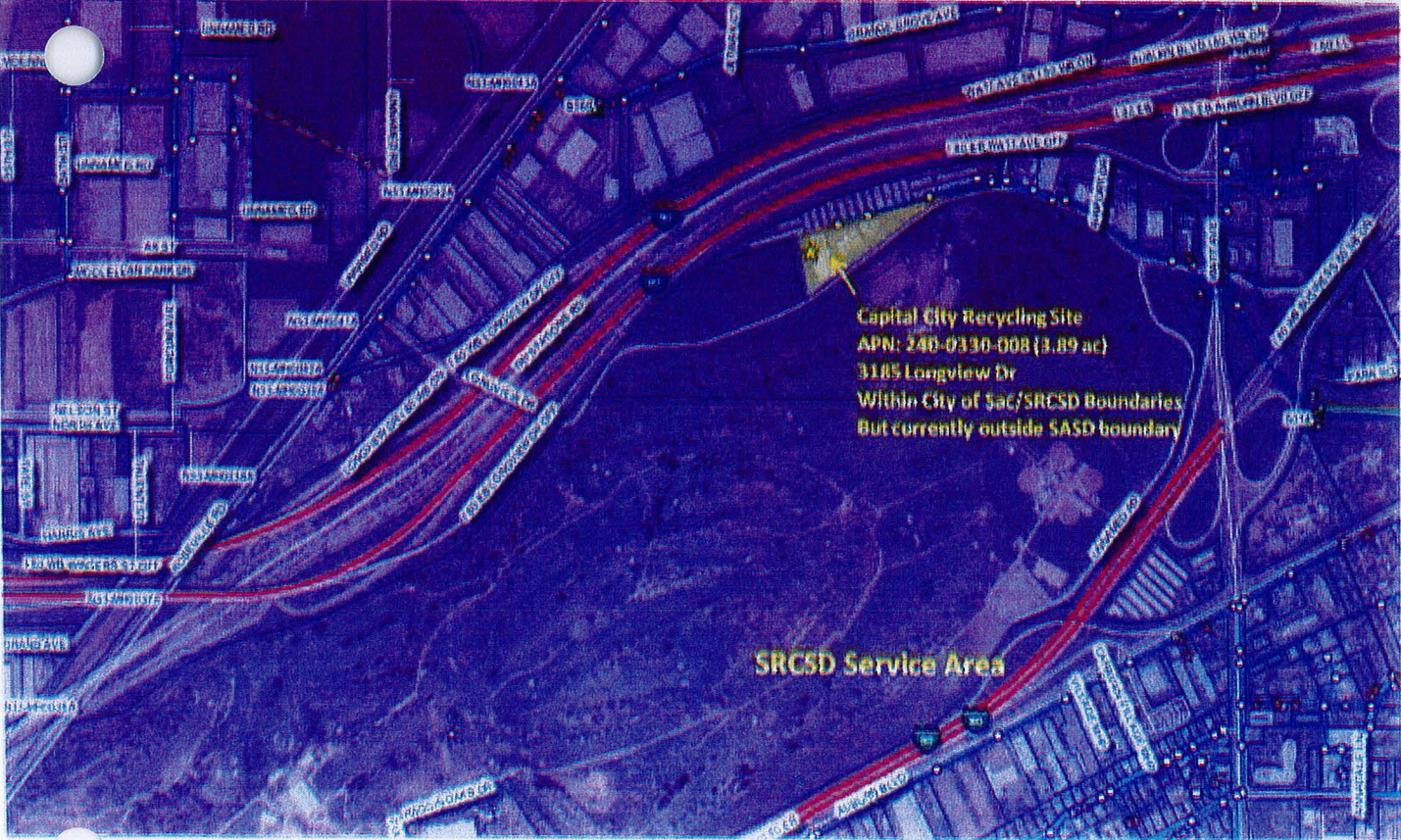
SASD Service area

Capital City Recycling Site
APN: 240-0330-008 (3.89 ac)
3185 Longview Dr
Within City of Sac/SRCSD Boundaries
But currently outside SASD boundary



SRCSD Service Area

Capital City Recycling Site
APN: 240-0330-008 (3.89 ac)
3185 Longview Dr
Within City of Sac/SRCSD Boundaries
But currently outside SASD boundary



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street #100
Sacramento, California 95814
(916) 874-6458

February 6, 2013

TO: Sacramento Local Agency Formation Commission
FROM: Gay Jones, Chairman, Special District Advisory Committee
RE: **Special District Advisory Committee - Confirmation of Candidates**

RECOMMENDATION

I respectfully recommend confirmation of all seven nominations to this Committee.

BACKGROUND

The Special District Advisory Committee (SDAC) was established by our Commission on October 1, 2003. The SDAC consists of a minimum of nine, but no more than seventeen, committee members, including the Alternate, and two Special District Commissioners.

It is the intent of our Commission to have a diverse representation of Special Districts on the committee. The committee includes representatives from recreation and parks, fire, water, flood control/ reclamation, and other types of Special Districts (SMUD, Resource Conservation, CSD, etc.)

Nominees must sit as current Board members on a Special District in Sacramento County, and must be nominated by their respective Board. Committee members will serve with no LAFCo compensation. Each committee member will serve a two-year term. Terms are staggered over a period of two years. Committee members are selected by the SDAC Nominating Committee, and must be confirmed by your Commission.

Information sharing is among the most valued elements of the SDAC. Accomplishments of the SDAC include:

- development of the Bylaws of the Advisory Committee;
- formulation of an equitable cost sharing formula for the Special District share of funding for the Commission;
- enhanced criteria for Special District representation during city-county property tax exchange agreement negotiations; and
- streamlining of the Special District Commission member selection process.

CANDIDATES RECOMMENDED FOR CONFIRMATION

Office B: 1/13-12/14	
<u>Nominations</u>	District
Carolyn Flood	Fair Oaks Cemetery District
Mike Stickney	Orangevale R&P District
Ryan Saunders	Del Paso Manor Water District
Joe Guardino	Wilton Fire District
Rod Brewer	Cosumnes Community Services District
Jerry Pasek	Rancho Murieta Community Services District
Bettina Redway (late submittal)	American River Flood Control District

CURRENT MEMBERSHIP

Office A: 1/12-12/13	
Current Member	District
Warren Harding	Arden Manor Recreation & Park
Robert Harrison	Fulton-El Camino Recreation & Park
Rich Lozano	Cosumnes Community Services District
Thomas Nelson	Florin Resource Conservation
Rick Sloan	Cordova Recreation & Park
Vacant	
Vacant	

Office C (Commission Appointment Sub-Committee)

Gay Jones (Chair) Sacramento Metro Fire District
 Ron Greenwood Carmichael Water District
 Jerry Fox Arcade Creek R&PD