

**SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**  
**1112 I Street Suite 100**  
**Sacramento, California 95814**  
**(916) 874-6458**

**November 4, 2009**

TO: Local Agency Formation Commission

FROM: Diane Thorpe, Commission Clerk *DT*  
Sacramento Local Agency Formation Commission

RE: **Local Agency Formation Commission Special District Representation**  
**Selection for: Special District Commissioner Office No. 6, and**  
**Alternate Special District Commissioner for Office No. 6 & 7**

Two seats and an alternate seat on the Sacramento Local Agency Formation Commission (LAFCo) are held by representatives of Independent Special Districts (ISD). Each seat has a four year term. On December 31, 2009 the current term will end for one Commissioner Seat (Office 6) and the Alternate Commissioner Seat (Alternate Office 6 & 7). The new term begins on January 1, 2010 and ends December 31, 2013.

The ISD Selection Committee is in the process of selecting a Commissioner and Alternate Commissioner to serve the upcoming term. On August 25th a request for nominations letter was sent out to the ISD in Sacramento County. The deadline to submit nominations was October 5.

Three nominations were received for the Commissioner seat:

Robert Harrison,	Fulton-El Camino Recreation & Park District,
Gay Jones (incumbent),	Sacramento Metropolitan Fire District,
Michelle Orrock,	Cosumnes Community Services District

Two nominations were received for the Alternate Commissioner seat:

Jerry Fox (incumbent),	Arcade Creek Recreation & Park District,
Michael Seaman,	Fulton-El Camino Recreation & Park District

A selection letter, instructions and ballot were sent out on October 9. The ballot is due at 4 P.M. December 7. At that time the Commission Clerk will tally the votes, and contact the candidates who receive the most votes. Within seven days, the Executive Officer will notify the ISD of their selection.

If you have questions regarding the selection process, please contact the LAFCo Commission Clerk, Diane Thorpe, at (916) 874-6458. or via e-mail at [Diane.Thorpe@SacLAFCo.org](mailto:Diane.Thorpe@SacLAFCo.org)

Attachments:

Request for Nominations Letter  
Selection Letter and Ballot



## SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458 • Fax (916) 874-2939  
[www.saclafco.org](http://www.saclafco.org)

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DATE: August 25, 2009

TO: Independent Special Districts

FROM: Peter Brundage, Executive Officer  
Sacramento Local Agency Formation Commission

RE: **Sacramento LAFCo Now Accepting Nominations for Special District Representation Election for: Special District Commissioner Office No. 6, and Alternate Special District Commissioner for Office No. 6 & 7**

Pursuant to the provisions of Cortese-Knox-Hertzberg (CKH), Section 56332 of the Government Code, the Executive Officer has determined that a meeting of the Special District Selection Committee for the purpose of selecting a Special District Commissioner [Office No. 6] and Alternate Special District Commissioner [Office No. 6 & 7] to serve on the Sacramento Local Agency Formation Commission is not feasible. Based on past experience, due to the size of the Special District Selection Committee, it has been difficult to establish a quorum. Therefore, the business of the Special District Selection Committee will be conducted in writing, as provided in the cited section code.

### **SPECIAL DISTRICT COMMISSIONER (Office No. 6)**

This office is currently held by Gay Jones and will expire on the 31st day of December, 2009. The term of this office is four years.

### **ALTERNATE SPECIAL DISTRICT COMMISSIONER (for Office No. 6 & 7)**

This office is currently held by Jerry Fox and will expire on the 31st day of December, 2009. The term of this office is four years.

Please be advised that nominations for the Offices listed above are currently being accepted for the next 45 days. You are invited to submit nominations **IN WRITING** to this office until **October 5, 2009**. Nominations not received by 5:00 P.M. on October 5, 2009, will be disregarded and will be returned to your district.

**To be valid, a nomination must be made by a majority vote of the governing board of an Independent Special District in an official meeting of that board and certified by the Secretary or Clerk of the Board. A nominee must be an elected or appointed Independent Special District Officer residing within the County of Sacramento but shall not be members of the legislative body of a city or county [(CKH Section 56332 (d))].**

At the end of the nominating period, the Executive Officer will prepare and send by certified mail, to each Independent Special District, one ballot listing candidates and voting instructions. The ballot will include the names of all nominees submitted for Office No. 6 and Alternate for Office No. 6 & 7. The districts must return the ballots to the Executive Officer by the date specified in the voting instructions,

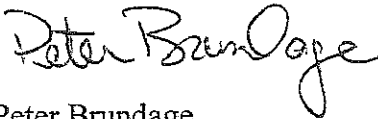


which date will be at least 30 days from the date on which the Executive Officer mailed the ballots to the districts. Any ballot received by the Executive Officer after the specified date shall not be valid. The candidate who receives the most votes will be determined the winner outright. In the event of a tie, there will be a run-off election held in the same format as the initial election. The Executive Officer will announce the results of the election within seven days of the specified date.

If you have questions regarding the election procedure, please contact LAFCo Commission Clerk, Diane Thorpe, at (916) 874-6458.

Very truly yours,

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION



Peter Brundage,  
Executive Officer

cc: LAFCo Commissioners





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DATE: October 9, 2009

TO: Special Districts' Selection Committee

FROM: Peter Brundage, Executive Officer  
Sacramento Local Agency Formation Commission

RE: **Selection of Special District Commissioner and  
Selection of Alternate Special District Commissioner  
for the Sacramento Local Agency Formation Commission**

Term of Office: **January 1, 2010 to December 31, 2013**

Pursuant to the provisions of Section 56332 of the Government Code, the Executive Officer has determined that a meeting of the Special District Selection Committee for the purpose of selecting a Special District Commissioner [Office No. 6] and Alternate Special District Commissioner [Office No. 6 & 7] to serve on the Sacramento Local Agency Formation Commission is not feasible. Based on past experience, due to the size of the Special District Selection Committee, it has been difficult to establish a quorum. Therefore, the business of the Special District Selection Committee will be conducted in writing, as provided in the cited section code.

*Please see the enclosed Ballots.*

**Please select one candidate** for Special District Commissioner (Office No. 6).

**Please select one candidate** for Alternate Special District Commissioner (Office No. 6 & 7).

**Please return the ballot to the LAFCo office no later than:**

**4:00 P.M. on MONDAY, DECEMBER 7, 2009**

**A self-addressed envelope is enclosed for your convenience. The use of certified mail is strongly recommended.**

**To be valid, selection of a candidate must be done by a majority vote of the governing board of an Independent Special District in an official meeting of that board and certified by the Secretary or Clerk of the Board.**

The ballots include the names of the three (3) candidates for Office No. 6 and the two (2) Alternate candidates for Office No. 6 & 7. The districts must return the ballots to LAFCo by the date specified above. Any ballot received after the specified date shall not be valid. The candidate who receives the most votes will be determined the winner outright. In the event of a tie, there will be a run-off selection



held in the same format as the initial selection. The LAFCo Executive Officer will announce the results of the selection within seven days of the specified date.

If you have questions regarding selection procedures, please contact the Sacramento LAFCo Commission Clerk, Diane Thorpe, at (916) 874-6458.

Very truly yours,

***SACRAMENTO LOCAL AGENCY FORMATION COMMISSION***



Peter Brundage  
Executive Officer

Enclosure:

- Special District Commissioner Ballot and Alternate Special District Commissioner Ballot
- Return Envelope