

**SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**  
**1112 "I" Street #100**  
**Sacramento, California 94814**  
**(916) 874-6458**

May 6, 2009

TO: Sacramento Local Agency Formation Commission

FROM: Peter Brundage, Executive Officer <sup>PB</sup>  
Sacramento Local Agency Formation Commission

RE: WORK PLAN STATUS REPORT

Contact: **Don Lockhart, Assistant Executive Officer (916) 874-2937**  
**Don.Lockhart@SacLAFCo.org**

This is an information only item. This status report is provided to keep your Commission informed of the various projects which your staff is managing.

Your staff proactively works with the full spectrum of agencies subject to LAFCo oversight. While the timing of various projects is subject to the resources and priorities of the various governing bodies, your staff **collaborates early on and progressively**, through each stage of project development, in order to expedite LAFCo proceedings.

*The report begins with the "Month at a Glance" followed by a "Project Synopsis" for quick reference. The work plan is broken into several ongoing, parallel project management tracks, which provide more detailed information:*

- I. Current Applications Submitted by Proponents
- II. Sacramento LAFCo Policy Development
- III. Municipal Service Reviews and Sphere of Influence Updates
- IV. Other Long Term Projects
- V. Completed Projects

Staff's first priority is proponent applications. Next are near term projects, such as policy development for Commission adoption. The general program of Municipal Service Review and Sphere of Influence Updates will be conducted concurrently with all workload, as resources allow. If you would like more information regarding specific projects, staff is available to more fully discuss any of these projects. Please do not hesitate to call.

## **MONTHLY ACTIVITY AT A GLANCE:**

Complete project information is available in the following applicable sections.

At the request of your Commission, we have included a recap of various project activity. This generally includes meeting preparation and immediate follow-up. Many activities are ongoing and evolving, and require commensurate staff time, other than that noted.

- City of Elk Grove Sphere of Influence Amendment request (LAFC 04-08). 10,500+ acres south and southeast of city. Complete routing of project for CEQA Early Consultation and LAFCo Policy/MSR agency comments. Update and maintain public mailing list. Update CEQA consultant list for pending EIR RFP.
- Ongoing consultation with County of Sacramento and City of Sacramento staff, as well as state and federal regulators, and consultants regarding Natomas Joint Vision General Plan Amendments and Sphere of Influence Amendment, environmental review process and overall coordination opportunities. City Council and Board of Supervisors directed staff to move ahead with next Phase of analysis.
- Ongoing collaboration re: RHNA considerations w/SACOG staff regarding various annexation proceedings.
- File Certificate of Completion for various recently completed proceedings.
- Ongoing SacLAFCo.org web site maintenance. Develop Annexation Flowchart.
- Pre-application meeting w/SMUD for latent powers expansion request – thermal energy.
- Ongoing implementation of office and procedure updates with Commission Clerk.
- Ongoing discussion SACOG re: Rural Urban Connection Strategies.
- Further discussion w/City staff regarding City of Sacramento General Plan and GP FMEIR, and future SOI planning considerations.
- Ongoing collaboration w/ SCWA, SASD and SRCSD staff regarding wastewater collection and treatment infrastructure planning.
- Continue discussions w/City of Sacramento regarding Freeport/Bartley Cavanaugh G.C. annexation.
- Panhandle Reorganization - discussed annexation and property tax exchange processes w/Rio Linda/ Elverta R&P District.
- Attend CLAFCO Staff Workshop, April 29 – May 1.

- City of Sacramento and Sacramento County Regional Sanitation District SOIA for Camino Norte/ Leona Circle Area. Revisit CEQA scope of work in order to re-issue RFP. Complete routing of project for CEQA Early Consultation and LAFCo Policy/MSR agency comments. Review consultant mailing list. Provide agency comments to City and landowners. Provide Scope of Work to City for tiering off the recently certified GP FMEIR.
- Provide ongoing staff support for Special District Advisory Committee.
- Develop Intern workplans for Arden Arcade area R&P Districts. Complete agency outreach introduction phase. Met with Arden Manor, Fulton/El Camino, Mission Oaks, Arden Park and Arcade Creek R&P Districts. Schedule Draft MSRs for May Commission consideration.
- Discuss Sutter Point Specific Plan service needs w/Sutter County, SRCSD staff and project proponents.
- Review and streamline project application - ongoing.
- Arden Arcade Inc. – coordinate staffing w/ environmental consultant transition team. Discuss funding status with inc. committee
- Ongoing mapping update for Reclamation Districts and others for Services Directory.
- Field visit – RD 1000, Sutter Pointe (Sutter County) and Mahan Ranch/EG SOIA area.

**GENERAL STAFF CONTACT INFORMATION**

**City of Sacramento**

Peter/ Don	Natomas Joint Vision SOI
Don	Camino Norte SOI
Peter	Panhandle Reorganization
Don	Greenbriar SOI/ Annexation – Admin Record & Reorganization

**City of Isleton (on hold 2/29/08)**

Don	River Port Place II SOI/ Annexation
Peter	Granary SOI/ Annexation

**City of Citrus Heights**

Peter	Roseville Pointe SOI/ Annexation
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**City of Galt**

Don	General Plan Update Pending SOIA
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**City of Rancho Cordova**

TBD	Annexation of SOI Area
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**City of Elk Grove**

Peter, Don	SOIA
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**Sacramento County Regional County Sanitation District**

Don	Hearthstone III
Don	New Testament Baptist Church

**Miscellaneous**

Peter, Don	Arden Arcade Incorporation
Don	Special District Advisory Committee
Peter, Don	Municipal Service Reviews

## **I. CURRENT APPLICATIONS SUBMITTED BY PROPONENTS**

These projects are ongoing, and are subject to frequent project management activity.

1. **Rancho Cordova Boundary Adjustment**  
A minor boundary adjustment is required to eliminate error discovered in legal description of new city. City staff and Aerojet General Corp. have requested LAFCo to put this on hold. May instead include with annexation proposal for current SOI.
2. **County Sanitation District No. 1 Boundary Clean Up**  
Detachment of 4 parcels in Walnut Grove and Courtland. File opened week of 12/2/04 Locke detachment may constitute separate action. Landowner consultation (opposed) 4/28/05. *Project on hold, per landowner request.*
3. **Possible Legislative Changes Related to Regional Transit and new Incorporations**  
Presented issue to CALAFCo Legislative Committee 11/1/9/04. Committee responded that it would be more appropriate for RT to pursue independent legislative remedy. Issue: Should Transit Districts be subject to the purview of LAFCo? Early discussion with Peter Detwiler, consultant to Senate Local Government Committee. Transit; therefore, annexation is not required. Peter Detwiler suggested that LAFCo get an opinion from the Attorney General. LAFCo will need a sponsor to submit the request. LAFCo convened meeting with Regional Transit and Legislative staff, 1/26/2005. It was agreed that RT should pursue special legislation in collaboration with LAFCo staff. RT will assign to Board Legislative Subcommittee.
4. **Rancho Cordova SOIA (13-06)** 7500+ acres east of city limits, within County General Plan USB.
5. **New Testament Baptist Church (16-06)** Annexation to CSD#1, pending County CUP.
6. **City of Sacramento and Sacramento County Regional Sanitation District SOIA for Camino Norte/ Leona Circle Area**
7. **Elverta Park Reorganization** Annexation to CSD#1, pending County entitlements.

## **II. SACRAMENTO LAFCO POLICY DEVELOPMENT**

These projects are ongoing, and are subject to frequent project management activity.

Updates for Sacramento Local Agency Formation Commission Policies, Procedures and Guidelines (Policies will be developed concurrently with one another. However, they may be presented for your consideration incrementally.)

1. **Criteria and Factors to be Considered for Sphere of Influence/Annexation**  
Review current and proposed State law, including CEQA; identify stakeholders. Draft policy position discussed April 6, and May 4. Staff recommendation adopted May, 2004
2. **Open Space and Agricultural Preservation Policy (12-03)**  
Commission direction to discontinue, March 7, 2007.
3. **Water**  
Review current and proposed State law, including CEQA; identify stakeholders; draft policy. Met with Water Forum staff. Presentation to be scheduled. Water Forum Staff will discuss purpose and policies adopted by the stakeholders that address water availability issues.
4. **Municipal Service Review**  
Staff will report back in February with proposed modifications to locally adopted Sacramento LAFCo Municipal Service Review Guidelines and the Municipal Service Review Request for Information (RFI) Worksheet and Questionnaire, in order to implement the new law. In the interest of moving the ahead with the MSR Workplan, we will continue to use the current format until the updates are adopted.

### **III. MUNICIPAL SERVICE REVIEWS AND SPHERE OF INFLUENCE UPDATES**

These projects are ongoing, and are subject to project management activity, as resources allow.

#### **1. City of Citrus Heights Municipal Service Review and Sphere of Influence Update (06-03)**

Consultation with County and City of Citrus Heights Planning staff 7/2003. City of Citrus Heights adopted 9/2003 its Resolution Making Application for an Amended Sphere of Influence. Staff collaboration on consultant selection for Municipal Service Review. Citrus Heights staff is preparing public outreach material, schedule, and economic analysis. Outreach taking place.

#### **2. City of Sacramento MSR Coordination**

Panhandle  
Camino Norte

#### **IV. OTHER LONG TERM PROJECTS**

These are projects where initial contact with LAFCo staff has been made and an application is not expected within an immediate time frame.

1. Natomas Panhandle Annexation to City of Sacramento. City is reviewing RFP for EIR consultants. Initial Public Scoping meeting 12/4/03. City stakeholders working group convened 3/2004; process presented 5/18/04. CEQA review to follow working group process. On 1/24/2005, the City working group will hold its final meeting to discuss the preferred land use plan. City held second NOP Scoping Meeting October 17, 2005. DEIR to may be released June, 06.
2. Camino Norte (formerly 49'er Truck Stop) Reorganization - Annexation to City of Sacramento (I-80 and El Centro Road). Ongoing consultation with City of Sacramento staff.
3. Formation of Long Island Community Services District.
4. **Florin Resource Conservation District Annexation of Susan B. Gains Building (11-03)** (within City of Sacramento) Proposal to annex single parcel to District. Proposal withdrawn by proponent.
5. **Detachment of Sacramento Suburban Water District Service Area from the City of Sacramento near Arden Fair Shopping Mall.** Initial consultation with affected agencies conducted 2/2004. Ongoing consultation.
6. Ongoing Consultation with City of Elk Grove regarding Sphere of Influence Amendment.
7. Ongoing Consultation with City of Galt regarding General Plan Update and Sphere of Influence Amendment.



**V. COMPLETED PROJECTS**

*Please see attached spreadsheet.*

Attachment

DL:dl  
(Status May 09)  
5/06/09

