

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
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March 7, 2007

TO: Sacramento Local Agency Formation Commission

FROM: Peter Brundage, Executive Officer

RE: Commission Chair/ Vice Chair Rotation

RECOMMENDATION

Adopt the following changes to Sacramento Local Agency Formation Commission Bylaws.

DISCUSSION

The Commission Chair and Vice Chair are selected at the beginning of each year for a one year term. Typically, the Vice Chair becomes the Chair the following year. Informally, the selection process attempts to allow a Commissioner from each class of representatives, cities, county, special district and public member, to serve on a rotational basis. For a variety of reasons, the rotation between each class of representatives has not always been consistent. Members leave their terms of office early, members are not re-elected, new members with no seniority appear and disappear, appointment and expiration of four year terms of office are not consistent among the classes of representatives, and each class of representative is appointed by a different body. The purpose of this report is to suggest changes to LAFCo Bylaws that will provide a consistent rotation process for the Chair and Vice Chair of your Commission.

I have contacted Regional Transit, Sacramento Regional County Sanitation District, SAFCA and SACOG to learn what process these agencies use to rotate Chairmanship. Each of these districts has a unique board composition but generally these boards represent only two types of agencies: city and county. Each of these agencies rotate the chairmanship between a city and a county member every other year. Selection of either the city or county member is determined by seniority. Whenever possible, these agencies attempt to avoid appointing a chair or vice chair if his/her term will expire prior to the completion of the appointment.

LAFCo is much more unique than most boards and commissions. Four entities are represented: cities, county, special districts, and the public. The City of Sacramento has a permanent seat on LAFCo. Thus, rotation of the chairmanship may be slightly more complicated.

The following table summarizes how the Chair and Vice-Chair have rotated during the last seven (7) years:

	Year	Vice Chair	Chair
1	2000	Public Member	County
2	2001	Special District	Public Member
3	2002	Special District	City
4	2003	County	Special District
5	2004	City	County
6	2005	Public Member	City
7	2006	Special District	Public Member
8	2007	TBD	TBD

Proposed Changes to Sacramento LAFCo By-Laws

The proposed change attempts to keep the chair/ vice chair rotation process as simple as possible and does not address all situations. I suggest the following changes to Sacramento LAFCo Bylaws:

1. Chair and Vice Chair will serve January to January.
2. At the last meeting of the calendar year, the Commission may adopt a Resolution of Intention indicating the Chair and Vice Chair for next year so that the transition is seamless.
3. The Vice Chair is slated to become Chair to provide continuity in leadership.
4. Rotation shall be determined by the Commission, but it could follow the proposed standard rotation:

Year	Vice Chair	Chair
2007	County	Special District
2008	City	County
2009	Public Member	City
2010	Special District	Public Member
2011	County	Special District

City, special district and county members will rotate based on seniority in their class.

PB:Maf

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