

**SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**  
**1112 I Street #100**  
**Sacramento, California 95814**  
**(916) 874-6458**

April 4, 2007

TO: Sacramento Local Agency Formation Commission  
FROM: Chuck Rose, Chairman, Special District Advisory Committee  
RE: **Special District Advisory Committee - Confirmation of Candidates**

**RECOMMENDATION**

I respectfully recommend confirmation of all six applicants to this Committee.

**BACKGROUND**

The Special District Advisory Committee was established by your Commission on October 1, 2003. The SDAC consists of a minimum of nine, but no more than seventeen, committee members, including the alternate, and two special district Commissioners. It is the intent of your Commission to have a diverse representation of special districts on the committee. The committee includes representatives from park, fire, water, flood control/reclamation, and other types of special districts (SMUD, resource conservation, CSD, etc.). Applicants must sit as current Board members on an independent special district in Sacramento County, and must be nominated by their respective Board. Committee members will serve with no LAFCo compensation. Each committee member will serve a two-year term. Terms are staggered over a period of two years. Committee members will be selected by the Sacramento SDAC LAFCo Nominating Committee, and must be ratified by your Commission.

Accomplishments of the SDAC include the development of the Bylaws of the Advisory Committee, formulation of an equitable cost sharing formula for the special district share of funding for your Commission, enhanced criteria for special district representation during city-county property tax exchange agreement negotiations, and streamlining of the special district Commission member selection process.

**CANDIDATES RECOMMENDED FOR CONFIRMATION**

**New Applicants:**

Attached please find the Application, Candidate's Resume and the respective District confirmation for the candidates.

Ralph Carhart	Fair Oaks Water District
Peter Keat	Sacramento Municipal Utility District
Ted Costa	San Juan Water District
Derek Minnema	American River Flood Control District
Dan Speer	Wilton Fire Protection District
Lee Garrison	Cordova Recreation & Park District

**CURRENT MEMBERSHIP**

Chuck Rose	Citrus Heights Water District
Gay Jones	Sacramento Metro Fire District
Daniel Gilliam	Fair Oaks Water District
Wayne Kuntz	Rancho Murrieta Community Services District
Manuel Meraz	Orangevale Recreation & Park District
Tom Nelson	Florin Resource Conservation District
Bob Clouse	Fair Oaks Cemetery District
Mark Emmerson	Carmichael Water District
Hal Morris	Rio Linda-Elverta Community Water District
Thomas Barandas	Reclamation District #1000

DL:dl  
Attachments

(SDACNominationsreport April07)

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION  
1112 I Street, Suite #100  
Sacramento, California 95814

APPLICATION FORM  
Special District Advisory Committee to  
Sacramento Local Agency Formation Commission

NAME: Ralph Carhart  
ADDRESS: 5931 Long Acres Court  
Fair Oaks, CA. 95628  
DISTRICT: Fair Oaks Recreation and Park District  
PHONE: 961-6301

PLEASE ATTACH CERTIFIED BOARD LETTER/ RESOLUTION OF  
NOMINATION.

QUALIFICATIONS:  
(Or attach Resume)

Please See Attached

Submit to Sacramento LAFCo at above address.

## RALPH L. CARHART

Ralph Carhart, 56, a 29-year resident of Fair Oaks, was elected to the Board of Directors of the Fair Oaks Recreation and Park District in 2002. Previously, Mr. Carhart served for five years on the Fair Oaks Community Planning Advisory Council, as Secretary and as Chairman. Mr. Carhart is a past-President of the Rotary Club of Fair Oaks and a past-President of the Fair Oaks Historical Society. A licensed Landscape Architect, Mr Carhart retired with 34 years of service from the California Department of Transportation where, among other assignments, he initiated California's Adopt-A-Highway Program, was Project Landscape Architect for the initial Sacramento Light Rail Project, and managed the Roadside Rest Area Program. Mr Carhart was a member of the State Board that regulates Landscape Architects, and a Director of the California Council of the American Society of Landscape Architects. Mr. Carhart has also served on the City of Riverside Environmental Protection Commission, the Sacramento Tree Foundation Technical Advisory Committee, and on numerous task forces for park development, open space preservation, water conservation, urban heat island reduction and various community events.



# *Fair Oaks Recreation and Park District*

Resolution No. 121406-01

Resolution Of the Board of Directors Of The  
Fair Oaks Recreation And Park District  
Supporting The Nomination of Ralph Carhart To The  
Sacramento Local Agency Formation Commission  
Special District Advisory Committee

WHEREAS, the Fair Oaks Recreation and Park District is  
a participating member agency of the Sacramento  
Local Agency Formation Commission (LAFCO)

WHEREAS, Ralph Carhart, Park District Director, is hereby  
nominated to serve on the Special District Advisory Committee of  
Sacramento LAFCO, and


WHEREAS, it is to the advantage and best interest of the Fair  
Oaks Recreation and Park District that it have a representative on  
Sacramento LAFCO.

NOW, THEREFORE, BE IT RESOLVED, that Ralph Carhart is  
hereby authorized to serve on the Sacramento Local Agency Formation  
Commission Special District Advisory Committee and to serve  
as such within the scope of duties as an elected Director of the Fair Oaks  
Recreation and Park District.

PASSED AND ADOPTED THIS 14<sup>th</sup> day of December, 2006, on a  
Motion by Director Jacobs and seconded by Director Carhart and by the  
Following vote:

YES: Chair Simcoe, Vice-Chair Labelle, Directors Carhart, Jacobs,  
and O'Farrell  
NO: None  
ABSENT: None  
ABSTAIN: None

ATTEST:

  
SAM CRAWFORD, Secretary  
Board of Directors



SACRAMENTO MUNICIPAL UTILITY DISTRICT  
The Power To Do More.™

P.O. Box 15830, Sacramento, CA 95852-1830; 1-888-742-SMUD (7683)

*Via Facsimile and U. S. Mail*

LEG 2007-0065

January 30, 2007

Mr. Peter Brundage  
Executive Officer  
Sacramento County Local Agency Formation Commission  
1112 I Street, Suite 100  
Sacramento, California 95814-2836

*Peter* Re: **Special District Advisory Committee**

Dear Mr. Brundage:

On January 18, 2007, the SMUD Board adopted Resolution No. 07-01-12 designating Director Peter Keat submit his application to serve a two-year term on the above Committee. A copy of that Resolution and Director Keat's Application Form and Resume are enclosed.

If you have any questions, do not hesitate to give me a call at 732-5830.

Sincerely,

Arlen Orchard  
General Counsel

/dm

Enclosures

cc: Board Members  
Jan Schori  
Jim Shetler  
John DiStasio  
Betty Masuoka  
Jim Tracy  
Linda Johnson  
Special Assistant to the Board  
Corporate Files

**RESOLUTION NO. 07-01-12****BE IT RESOLVED BY THE BOARD OF DIRECTORS  
OF THE SACRAMENTO MUNICIPAL UTILITY DISTRICT:**

That this Board designates Director Keat to submit his application to serve a two-year term on the **Sacramento Local Agency Formation Commission's Special District Advisory Committee** by January 30, 2006.

Adopted: January 18, 2007

INTRODUCED BY DIRECTOR SHIROMA				
SECONDED BY DIRECTOR SLATON				
DIRECTOR	AYE	NO	ABSTAIN	ABSENT
PATTERSON	X			
POSNER				X
DAVIS				X
SHIROMA	X			
KEAT	X			
CARR	X			
SLATON	X			

**SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**  
1112 I Street, Suite #100  
Sacramento, California 95814

**APPLICATION FORM**  
Special District Advisory Committee to  
Sacramento Local Agency Formation Commission

**NAME:** PETER KEAT  
**ADDRESS:** 2111 F Street  
Sacramento, CA 95816  
**DISTRICT:** SACRAMENTO MUNICIPAL UTILITY DISTRICT  
**PHONE:** (916) 732-6155

**PLEASE ATTACH CERTIFIED BOARD LETTER/ RESOLUTION OF NOMINATION.**

**QUALIFICATIONS:**  
(Or attach Resume)

Board of Director Ward 5 since 1989  
Familiar With Special District Issues  
Past President Midtown Business Association  
Previously on the Environmental Council of Sacramento  
Served on the Board of the Sacramento Natural Foods Coop  
(See Attached BIO)

**Submit to Sacramento LAFCo at above address.**



## Board Profile

Sacramento Municipal Utility District

Media Services: (916) 732-5111



### **Director Peter Keat Ward Five**

Peter Keat, Ward Five representative, was first elected to the SMUD Board of Directors in 1988. He represents downtown and midtown Sacramento, Rio Linda and Elverta.

Since 1980, Keat has owned and operated a retail bookstore that sells new, second-hand and out-of-print books.

Keat previously served as the president of the Midtown Business Association and was on the board of the Environmental Council of Sacramento. He served on the board of the Sacramento Natural Foods Cooperative for 13 years and has been president for five terms.

Keat earned a master's degree from Indiana University in 1974 and graduated from the University of California, Davis, in 1971 with a bachelor's degree.

*The Sacramento Municipal Utility District is the nation's sixth-largest community-owned electric system in terms of customers served.*

*SMUD provides services to more than 550,000 customers (more than 1.3 million residents) over a 900-square-mile area that includes Sacramento County and a small portion of Placer County.*

*Visit [www.smud.org](http://www.smud.org), where you'll find energy and safety tips and information about the many programs and services available to SMUD customers.*

**January 2006**



**SACRAMENTO MUNICIPAL UTILITY DISTRICT**  
6201 S Street, Sacramento, CA 95817-1699  
**The Power To Do More.®**

®A registered trademark of Sacramento Municipal Utility District.



# San Juan Water District

P.O. Box 2157 • Granite Bay, California 95746 • 916.791.0115  
9935 Auburn Folsom Road • Granite Bay, California 95746  
Fax: 916.791.7361 • www.sjwd.org

*Directors*

Edward J. "Ted" Costa, *President*

Pamela Tobin, *Vice President*

Dorothy Kilgore

Kenneth H. Miller

Dave Peterson



*General Manager*

Shauna Lorance

January 11, 2007

Don Lockhart  
Sacramento LAFCo  
11121 I Street, Suite 100  
Sacramento, CA 95814-2836

Enclosed is a copy of the San Juan Water District approved minutes for December 12, 2006 in which the Board approved Ted Costa's appointment to the Special District Advisory Committee. (Note: Page 4, IV -1.1)

Sincerely,

Sue Makimoto  
Board Secretary  
San Juan Water District

Enclosure

02

# **SAN JUAN WATER DISTRICT**

## **Board of Director's Meeting Minutes**

December 12, 2006 – 7:00 p.m.

JAN 16 07

### **BOARD OF DIRECTORS**

Ted Costa	President
Pam Tobin	Vice President
Ken Miller	Director
Dave Peterson	Director
Bob Walters	Director

### **SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF**

Shauna Lorance	General Manager
Keith Durkin	Assistant General Manager
Mary Morris	Finance & Administrative Services Manager
Rick Hydrick	Retail Operations Manager
George Machado	Field Operations Manager

### **OTHER ATTENDEES**

Clita Simpson	Director Walters' Fiancé
Gay Jones	Candidate for LAFCo Commissioner

### **AGENDA ITEMS**

- I. Oath of Office
- II. Consent Calendar
- III. Committee Reports
- IV. Information and Action Items
- V. Public Forum
- VI. Upcoming Events
- VII. Adjourn

#### **I. OATH OF OFFICE**

Oath of Office for Directors Costa, Peterson and Walters were recited and forms signed and dated.

#### **II. CONSENT CALENDAR**

All items under the consent calendar are considered to be routine and are approved by motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff request a specific item removed after the motion to approve the Consent Calendar.

##### **1. Board of Director's Meeting Minutes**

**M/S/C to accept the San Juan Water District's Board of Director's meeting minutes of November 8, 2006. 5 Aye votes.**

#### **IIA. PUBLIC COMMENT**

For the convenience of the public in attendance, this item was moved up to the beginning of the agenda. Gay Jones introduced herself and informed the Board that she is a candidate for LAFCo Commissioner and asked for the Board's support.

### **III. COMMITTEE REPORTS**

#### **1. Ad Hoc Retirement Committee 11/13/06**

This was a continuation of the November 6<sup>th</sup> meeting to discuss further options regarding the CalPERS retirement plan.

#### **2. Public Information Committee 11/15/06**

##### **2.1 Review the Water Gram**

The committee reviewed the water gram and recommended a few revisions.

##### **2.2 Outreach Recommendations for 2007-08**

Jill Scofield presented a draft Retail and Wholesale Public Outreach Scope of Work for 2007-08 and provided a general overview. The committee agreed that public outreach for retail should change its focus from metering to our proposed capital improvement projects and funding through rates. Lucy & Company is recommending that a random telephone survey be conducted (similar to the public opinion survey conducted in 1999) to provide direction in developing our five-year public outreach program.

##### **2.3 Other Public Information**

Judy Gagnier presented a report prepared by IT staff showing that we had 4,967 hits to our website during the month of October 2007. The report shows number of hits per day, number of pages of our website that were viewed per day, average number of pages viewed per visit, the ten most popular pages viewed, and the ten top referrer domains (i.e. google.com, etc.). The committee felt this information will be helpful with website development and upgrades.

#### **3. Legal Committee 12/4/06**

##### **3.1 Sacramento Suburban Water District Wholesale Agreement**

San Juan Water District and Northridge Water District entered into a Water Treatment Agreement in 1994. This agreement was for the diversion, treatment, and conveyance of either surplus surface water from Folsom under SJWD water rights or water supply Northridge may become entitled to divert.

San Juan Water District has entered, or is entering, into revised wholesale agreements with wholesale agencies. Sacramento Suburban Water District, formerly Northridge Water District, has obtained a surface water supply, and does not have use for additional supply from SJWD. The existing wholesale agreement needs to be updated to reflect changes over the past decade.

The SSWD Wholesale Water Supply Agreement was negotiated by the respective General Managers of Sacramento Suburban and San Juan Water Districts. With the consent of the General Managers, Paul Bartkiewicz provided assistance in drafting this agreement, but was not involved in the negotiation of the adequacy of the agreement because of his representation as general counsel of each District. Mr. Bartkiewicz has recommended that Sacramento Suburban and San Juan Water Districts each have the agreement reviewed by independent legal counsel.

Sacramento Suburban Water District unanimously approved the agreement at its meeting on July 17. Sacramento Suburban did not have the agreement reviewed by outside counsel because District staff was comfortable with the form of the

agreement because the substantive provisions are comparable to the terms of the agreement that it will supersede.

The SJWD Board of Directors directed the General Manager to obtain an independent legal counsel review of the proposed agreement.

*Rob Donlan, Ellison, Schneider & Harris, reviewed the SSWD Wholesale agreement. The substantive recommended revisions are listed below:*

- Reformatted and ordered the sections for clarity and to distinguish the Agreement from SJWD wholesale agreements.
- Added definitions for additional terms in the agreement.
- Revised the title from SJWD Wholesale Water Supply Agreement with SSWD to SJWD Water Diversion, Pumping, Treatment and Conveyance Agreement with SSWD.
- Updated and removed the statements that SJWD would assist with the arrangements necessary for SSWD to obtain a water supply and that SJWD would supply water under SJWD water rights or entitlements.
- Restated portions of the water rates and charges section for clarity.

The committee discussed each aspect of the contract. The committee recommended attaching the SSWD existing contract as an exhibit, not limiting the water SSWD can have treated by SJWD to PCWA water in case they acquire additional water sources in the future, and clarifying the limitation of surplus capacity available to SSWD on a first right of refusal basis.

*Rob Donlan will revise the existing contract for adoption by the Board at a future meeting.*

### **3.2 Other Legal Matters**

None.

## **4. Finance Committee 12/11/06**

### **4.1 Review bills and claims from the General Fund Account**

Bills and claims in the amount of \$647,424.61 were reviewed by the committee and found to be in order. In accordance with recommended practices, the committee specifically reviews any credit card charges and reimbursements for the General Manager, Assistant General Manager and Finance & Administrative Services Manager. Other randomly selected bills and claims were reviewed by the committee. All were found to be in order.

**M/S/C to approve Resolution 06-60. 5 Aye votes.**

### **4.2 Computerized Maintenance Management System (CMMS)**

Rick Hydrick discussed the benefits to the District for a CMMS: work order tracking, corrective maintenance, pipeline condition assessment, and GIS interface. Staff has researched and is prepared to issue a Request for Proposals (RFP). There is currently \$50,000 included in the CIP budget for the first stage; CMMS can be developed in stages over several years. Director Costa would like to meet with Rick Hydrick to discuss and review submitted proposals prior to

seeking Board approval for the purchase. The selected proposal will be brought back to the finance committee for discussion and consideration of acceptance.

**M/S/C to approve issuance of an RFP for CMMS. 5 Aye votes.**

#### **4.3 Hinkle Sediment Removal Request for Bids**

The Hinkle Sediment Removal was last done in March 2002, is currently estimated to require removal of 100 cubic yards of sediment, and was included in the current fiscal year budget for \$20,000. Staff has prepared an Invitation for Bids (IFB) and expects bids to be received by January 5, 2007. The request for approval of the bids would be brought to the committee on January 9, 2007.

**M/S/C to approve a Hinkle Sediment Removal IFB. 5 Aye votes.**

#### **4.4 Other Finance Matters**

No other finance matters were discussed.

### **IV. INFORMATION AND ACTION ITEMS**

#### **1. General Manager's Report**

##### **1.1 Special District Advisory Committee**

Director Costa has served for the past year and would like to continue with the new term.

**M/S/C to appoint Director Costa to serve on the Special District Advisory Committee for a two-year term. 5 Aye votes.**

##### **1.2 Update on Water Forum Reallocation Discussion**

There is discussion within the Water Forum on whether or not each agency is limited within the Water Forum Agreement to use their allocation of water supply within their service area or whether it can be exchanged between agencies. All of the agencies were under the opinion that allocations can be exchanged. The environmental caucus believes the allocations were agency specific, and are not available to be exchanged between agencies. SWRI, Inc. the Consultants that prepared the environmental documents for the Water Forum Agreement, informed the agencies that the environmental analysis of water diversions from the lower American River was modeled as if allocations could be exchanged. A small group (the Water Reallocation Workgroup) is working on better understanding concerns and interests of both sides rather than positions to develop consensus on this issue.

##### **1.3 Executive Committee Workshop**

Is scheduled for Monday, December 18, 2006 at the Lake Natoma Inn in Folsom from 8:00am-12:00pm. The format is set up to begin the workshop with an information session; each agency will discuss key issues going on within their agencies. Then the first cut of goals for 2007 that the general manager's have developed will be discussed and added to or deleted if the Directors so choose.

##### **1.4 Meeting with USBR Commissioner**

Shauna Lorange met the new USBR Commissioner Bob Johnson at the recent NWRA Conference.

Shauna Lorance also had an in depth conversation with Kirk Rodgers.

### **1.5 Meeting with USBR Regional Director**

Shauna Lorance met with the USBR Director at the recent ACWA Conference to discuss power allocations at Folsom Pumping Plant, as well as the need for the bypass pipeline project.

### **1.6 Report Back Items**

No report back items.

### **1.7 Correspondence**

1. South Delta Improvements Program EIS/EIR Response to Comments Review
2. 40<sup>th</sup> Annual Mid Pacific Region Water Users Conference
3. SSWD letter on fluoridating its South Service Area
4. ACWA 2007 DC Conference / Cap to Cap
5. Ferguson Group Memo regarding a continuing resolution for 2007

## **2. Assistant General Manager's Report**

### **2.1 RWA \$25 Million Prop 50 Grant Award**

The RWA/FRWA \$25 million Proposition 50 grant application was one of seven statewide selected for funding out of this round of grants. The RWA/FRWA scored 3rd highest in the State out of 16 Step 2 proposals that DWR and SWRCB received for the IRWM Implementation Grant Program.

The RWA/FRWA grant application includes \$400,000 for the rehabilitation of two groundwater wells for the Orangevale Water Company. The objective of the well rehab project is to increase water supply reliability and upgrade the production capacity of the two existing groundwater wells. The local fund match for the project is being provided by OVWC and SJWD. SJWD has agreed to participate in this specific project in order to have access to dry year surface water in exchange for OVWC using additional groundwater.

It is anticipated that the grant awards will be finalized in February and agreements will be in place for RWA to access funding on behalf of the participating agencies.

### **2.2 Sierra College Boulevard Water Transmission Main Project**

Syblon Reid General Engineering Contractors have completed the Sierra College Boulevard Water Transmission Main Project. The project consisted of constructing approximately 5,400 lineal feet of new 24-inch diameter water transmission pipe with valves and appurtenances in conjunction with the Sierra College Boulevard road widening work. All work has been successfully completed and all requirements of the contract have been met.

**M/S/C to approve Resolution No. 06-58 accepting the Sierra College Boulevard Water Transmission Main Project and authorizing filing of the Notice of Completion. 5 Aye votes.**

### **2.3 USBR Groundwater Banking Guidelines for CVP Water**

USBR is developing guidelines to establish criteria and conditions under which CVP contractors can bank CVP water in groundwater storage locations outside their contract service areas. The Bureau's goal for preparing Groundwater Banking Guidelines is to provide CVP contractors' operational flexibility to facilitate

better management of CVP water supplies for drought planning and water supply reliability.

The Bureau of Reclamation conducted several workshops to provide discussion and an opportunity for public input into development of the guidelines. I attended the November 15<sup>th</sup> workshop in Sacramento. Some of the criteria the Bureau is looking at in their guidelines include:

- ◆ Duration – length of banking actions
- ◆ Use of Banked Water – terms and conditions
- ◆ Ability to Convey and Store – direct, in-lieu of, exchange agreement, etc...
- ◆ Ability to Recover Banked Water
- ◆ Banking and Conveyance Losses
- ◆ Third party impacts
- ◆ Accounting system for banked water (Deposits and withdrawals)
- ◆ Place of Use – in-lieu
- ◆ Transfer of Banked Water
- ◆ Environmental review

The Bureau accepted comments through Wednesday, November 22, 2006. Once comments are reviewed, draft guidelines will be developed and posted on the Bureau's website for review and comments. The Bureau anticipates publishing final Draft Guidelines in the Federal Register and opening a 30-day comment period in February 2007.

Staff will monitor and report on this issue as necessary.

#### **2.4 Retail Service Area Hydrogeology Study**

As part of our water supply reliability planning efforts, the District has discussed options with SGA over the past year or so for conducting investigations within our retail service area to determine the potential for groundwater development.

Rob Swartz from SGA was recently approached by Ryan Alward, a graduate student from Chico State working on his masters degree in geology. Ryan is also a staff geologist for GEI Consultants, a division of Bookman-Edmonston. For his thesis, Ryan is interested in conducting a hydrogeology investigation and aquifer assessment applying new investigation and "non-marine sequence stratigraphy" analysis techniques developed through work in the petroleum industry. SGA facilitated a meeting between Ryan and District staff on November 30<sup>th</sup> to determine the applicability of Ryan's work to our goal of determining potential groundwater resources in our retail service area and to discuss a work plan and project approach.

Ryan's thesis work can be focused to meet his graduate degree requirements and our study goals. Staff is excited about the opportunity to work with Ryan on this study with technical assistance from SGA. Although there will not be any expense to the District for Ryan's technical work on the project, there will likely be the need for exploratory borings, core sampling, and water quality testing associated with the investigations that would be paid for by the District. Over the next few weeks Ryan will develop a draft work plan and quantify potential field investigation, sampling, and testing costs for District staff to review.



A copy of Ryan's resume is attached to this report for information.

Staff will provide additional information to the appropriate committees and Board as necessary.

## **2.5 USBR Raw Water Pipeline Shut-downs**

The Bureau is planning three separate raw water pipeline shut-downs in order to replace valves within the dam and near the Bureau Pumping Plant, and to replace the flow meters on the separate pipelines feeding San Juan Water District and the City of Roseville.

The Bureau, Cities of Roseville and Folsom, Folsom Prison, and San Juan Water District met on November 29<sup>th</sup> to discuss the shut-downs, sequence of work, and schedule. Separate 3-day outages will be required to replace "Valve 10" within the dam and "Valve 5" near the pumping plant. A one day outage will be required for each flow meter replacement in the 42-inch and 72-inch pipelines that convey water from the Hinkle Wye to the District's WTP. The three day outages are scheduled for January 9-11 and January 17-19. The flow meter replacements are not yet scheduled.

During the three day outages, the Bureau's emergency pump will be able to supply the District and City of Roseville. The capacity of the pump should be sufficient to meet the total water demand. The emergency pump has never been used for an extended period of time, and control of the pump and an operating strategy needs to be developed through joint coordination by the Bureau, Roseville, and the District. A trial run is scheduled for the week of December 18<sup>th</sup> to test the pump and develop an operating strategy.

## **2.6 Fair Oaks 40 Pipeline**

The District owns, operates, and maintains the "Fair Oaks 40" pipeline, an approximately 11,000-foot long, 40-inch diameter pipeline located within the southern portion of the District's service area. The District delivers water through this pipeline to Fair Oaks Water District, Orange Vale Water Company, and some retail customers of the District. The crossing is an important source of water for each agency, and failure of the pipeline could interrupt service for an extended period of time.

The pipeline crosses the American River Canyon near Orangevale Avenue. The canyon carries runoff to the American River, but does not contain a perennial stream. The pipeline crossing is an above-grade span about 60 feet in length and about 20 feet above the channel invert. The crossing was originally supported by a timber trestle, but the trestle deteriorated and collapsed into the canyon several years ago.

The pipeline, constructed in 1955, is a mortar-lined and asphalt-compound-coated steel pipe. The joints are swaged bell and spigot type with lead packing spaced at 40-feet. The cement-mortar lining is cracked at the joints and leaks have occurred at joints throughout the life of the pipeline. The pipeline has traditionally been repaired by excavating the pipe and welding a steel band around the leaking joint. As development occurs in the vicinity of the pipeline, it is becoming increasingly difficult and expensive to repair the pipe in the traditional manner.

Bookman-Edmonston Engineering completed a design study for the District in October 1998 to evaluate alternatives and recommend a plan for rehabilitating the pipeline. The study also analyzed the pipeline crossing over the American River Canyon and identified requirements for reinforcing the pipeline and adding concrete supports to reduce stress in the pipe walls at the crossing. Estimated project costs from this study were updated by Black & Veatch in October 2005 as a task under the Wholesale Master Plan Phase 2 Project. B&V estimated the 2005 cost at approximately \$1,050,000. The breakdown of costs by agency is approximately FOWD - \$968,400; OVWC - \$27,700; and SJWD - \$49,800.

A meeting is scheduled with Fair Oaks Water District and Orange Vale Water Company for December 19<sup>th</sup> to begin discussions on how to implement the pipeline rehabilitation.

### **2.7 Report Back Items**

No report back items.

### **2.8 Correspondence**

No report.

## **3. Finance & Administrative Services Manager's Report**

### **3.1 Report Back Items**

No report

### **3.2 Correspondence**

1. CalPERS Actuarial Report for June 30, 2005

## **4. Directors' Reports**

### **4.1 SGA**

Director Tobin provided a report. (Attachment A)

### **4.2 RWA**

Included with SGA report.

### **4.3 Executive Committee**

Director Peterson reported that the Executive Committee meeting on Nov. 28 consisted of a presentation by Black & Veatch on the Wholesale Master Plan.

### **4.4 ACWA/JPIA**

Director Peterson reported on the BMP 11 Panel at the ACWA Conference. Region 4 meeting covered the cost of groundwater banking.

### **4.5 CVP Water Users Association**

No report.

### **4.6 LAFCo**

Director Costa reported that LAFCo is reviewing the municipal service reviews.

**4.7 Granite Bay MAC**

George Machado reported that he attended the GBMAC meeting to discuss the issue of adding a water line to the new bridge crossing Miners Ravine on Barton Road.

**4.8 Other Reports**

No reports.

**5. Legal Counsel's Report**

**5.1 Legal Matters**

No report.

**6. Elect Officers**

**M/S/C to elect Pam Tobin as President for 2007. 5 Aye votes.**

**M/S/C to elect Ken Miller as Vice President for 2007. 5 Aye votes.**

**V. PUBLIC FORUM**

No additional public comment at this time.

**VI. UPCOMING EVENTS**

December 13, 2006 – RWA Annual Holiday Social

December 18, 2006 – Executive Committee Workshop

**VIII. ADJOURN**

**M/S/C to adjourn the meeting at 8:40 p.m.**

**Future Meeting Dates:**

- January 10, 2007
- January 24, 2007
- February 14, 2007



PAMELA TOBIN, President  
Board of Directors  
San Juan Water District

ATTEST:



Sue Makimoto, Board Secretary

# ATTACHMENT A

## Director Tobin's Report December 12, 2006

11/6/2006 ~ Ad Hoc Retirement Meeting:

Ted Costa, Pam Tobin, Keith Durkin, Mary Morris and Joshua Horowitz discussed:

- 1) Pay-off of Side Fund
- 2) Projected difference in employer contribution rates under various CalPERS retirement formulas
- 3) Other Post-Employment Benefits
- 4) OPEB Vesting Schedule
- 5) New Employees
- 6) Other Ad Hoc Retirement Matters (to be discussed with legal counsel on Nov 13<sup>th</sup>, 2006).

11/9/2006 ~ RWA

- 1) RWA unanimously approved the recommendation of the 2006 performance review committee concerning compensation adjustment for the Executive Director, Ed Winkler. (Salary increase with a COLA adjustment in Jan 2007 pursuant to RWA Policy 400.3 and an increase in the monthly car allowance.)
  - 2) Water Efficiency BMP 11 (Volumetric Pricing) Update. Dave Peterson will be a speaker on this topic at the ACWA Water Trends Program on Dec 6<sup>th</sup>. RWA member have a variety of issues which include:
    - There is not a one size fits all solution
    - Water rates and the financial stability of local agencies should remain under the control of their local boards or councils.
    - The proposed pricing structure limitations may have significant impacts to an agency's bond rating.
    - There may be conflicts with AB 1600.
    - With landscaping being the target of conservation oriented practices, it is questionable why the focus of conservation pricing is much broader than separately-metered landscaped properties.
    - In dry years, revenue shortfalls due to restricted use by customers could result in rate increases to cover operational costs, which in turn could diminish customer confidence.
    - Capital costs for rehab projects should move appropriately be funded though the fixed portion of the water rate structure, not in a variable component.
    - Applying a uniform threshold to all agencies will have a significant financial impact on most N. CA agencies.
    - Agencies not yet metered can not implement BMP 11 and would be exempt until fully metered.
    - Water rates and the financial stability of local agencies must remain under the control of local agencies. Water rates should not be set through legislation or BMP's.
    - Proposed revisions to BMP 11 are also strong enough to impace the current Water Forum negotiations, which may or may not adopt the CUWCC MOU BMPs in lieu of locally tailored BMPs currently in the Water Forum Agreement
- Most members of the local and statewide water community believe that it would be advantageous to engage in the CUWCC process and help develop workable solutions as



# San Juan Water District

P.O. Box 2157 • Granite Bay, California 95746 • 916.791.0115  
9935 Auburn Folsom Road • Granite Bay, California 95746  
Fax: 916.791.7361 • www.sjwd.org

## Directors

Edward J. "Ted" Costa, *President*

Pamela Tobin, *Vice President*

Dorothy Kilgore

Kenneth H. Miller

Dave Peterson



*General Manager*

Shauna Lorange

December 12, 2006

Mr. Peter Brundage, Executive Officer  
Sacramento LAFCo  
11121 I Street, Suite 100  
Sacramento, CA 95814-2836

RE: Appointment to Special District Advisory Committee

Dear Mr. Brundage:

This letter is to inform you that the Board of Directors of the San Juan Water District unanimously supports the appointment of Ted Costa to the Special District Advisory Committee for a two-year term.

Sincerely,

Shauna Lorange  
General Manager  
San Juan Water District

RECEIVED

DEC 18 2006

AGENCY  
PERSON

**Board of Trustees**

Karolyn W. Simon  
Brian F. Holloway  
Bettina C. Redway  
Virginia G. Moose  
Derek W. Minnema

**General Manager/Engineer**

Gary Hester, PE

January 12, 2007

Mr. Peter Brundage  
Executive Officer  
Sacramento LAFCO  
1112 I Street, Suite 100  
Sacramento, CA 95814

Subject: Nomination of Derek Minnema for LAFCO Special District Advisory Committee

Dear Mr. Brundage:

At our District's December 8, 2006 Board meeting, Board President Karolyn Simon informed the Board of Trustees that she was seeking a Trustee to replace her as the American River Flood Control District's representative on the LAFCO Special District Advisory Committee. Trustee Derek Minnema volunteered to serve, and the Board unanimously approved his nomination.

Please contact me at (916) 929-4006 if you need additional information to support Mr. Minnema's nomination to the Advisory Committee.

Sincerely,

Gary Hester  
General Manager

voice 916-929-4006 fax 916-929-4160

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165 Commerce Circle, Suite D,  
Sacramento, California 95815

## ***Derek W. Minnema, PE***

### **Education**

*B.S. in Civil Engineering,  
California State University,  
Sacramento. 2002*

### **Registrations**

*CA: PE 68446  
CA: LSIT 6585*

### **Affiliations**

*Trustee, American River  
Flood Control District,  
Sacramento*

*Associate Member,  
American Society of Civil  
Engineers (ASCE).*

*Secretary, Younger Member  
Forum – ASCE.*

*Member, Sacramento  
Metropolitan Chamber of  
Commerce*

*Past President, Club 8836 –  
Toastmasters International*

*Sacramento Management  
Academy, Class of 2003*

**Mr. Minnema** joined the Mark Thomas & Company team in 2003 where he has since facilitated the design and approval of projects in Northern California ranging in size from \$30,000 to \$3 million. He has experience in transportation and land development, and previously worked for 3 years at rail transit firm.

He has acted as Project Manager for the following projects: Kaiser South Sacramento Expansion Project & Bing Maloney Golf Course Cart Barn. As Project Engineer, he successfully completed the Del Paso Blvd Angled Parking Project and is currently working on the roadway improvements for the Freeport Regional Water Project.

In addition, Mr. Minnema has established himself as a leader in his community and professional activities. He currently serves as an elected member of the American River Flood Control District where he advocates for Sacramento's flood improvements in an effective manner.

Writings by Mr. Minnema have been published in local community newsletters and he also been a guest speaker at community meetings. Below is a sample of his relevant experience:

### ***Relevant Experience***

#### ***Freeport Regional Water Project, Roadway Improvements – County of Sacramento***

As Project Engineer, Mr. Minnema is responsible for the development and approval of roadway geometrics, coordination with the County of Sacramento Dept. of Transportation & Dept. Water Resources, coordination with sub consultants including landscape architects and traffic signal design as well as coordination with local utilities for mapping and conflict resolution.

In addition, Mr. Minnema leads the design effort for roadway drainage, plan preparation, writing specifications, identifying right-of-way needs and developing a cost estimate.

#### ***Del Paso Boulevard, Streetscape Improvements – City of Sacramento***

As Project Engineer, Mr. Minnema is responsible for the development and approval of roadway geometrics, coordination with the City of Sacramento Dept. of Transportation, coordination with sub consultants including landscape architects and traffic signal modifications as well as coordination with local utilities for mapping and conflict resolution.

In addition, Mr. Minnema provided support for the public outreach effort and led the design effort for roadway drainage, grading of the corridor (including bus shelter platforms and crosswalk bulb-outs), plan preparation, and developing a cost estimate. He also assisted in the process for relinquishing the right-of-way of a public street.

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION  
1112 I Street, Suite #100  
Sacramento, California 95814

APPLICATION FORM  
Special District Advisory Committee to  
Sacramento Local Agency Formation Commission

NAME: MR. DAN SPEED

ADDRESS: 9364 TAVERNOR ROAD  
WILTON, CA 95693

DISTRICT: WILTON FIRE PROTECTION DISTRICT

PHONE: (H) 916-687-6019 / (M) 916-869-1543

PLEASE ATTACH CERTIFIED BOARD LETTER/ RESOLUTION OF  
NOMINATION.

QUALIFICATIONS:  
(Or attach Resume)

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Submit to Sacramento LAFCo at above address.



## Dan Speer's Biography

### Community Experience and Affiliations:

- Vice-chair of the Wilton Fire Protection District Board of Directors
- Former member and past chairman of the County Service Area 4B Parks Advisory Council
- Eight years as a volunteer firefighter with the Wilton Fire Protection District
- Past Chairman of the Wilton Community Blood Drive
- Past President of the Wilton Volunteer Firefighter's Association
- Past President of the South County Horseman's Association
- Active parent/volunteer in numerous Wilton 4-H projects and school activities

### Professional Experience:

- Registered Civil Engineer
- Registered Geotechnical (Soils) Engineer
- Twenty-three years of professional engineering experience with the California Department of Transportation with increasing responsibility for foundation and bridge engineering.
- Currently manage Caltrans office responsible for quality of structural materials used on the State Highway System. The office has sixty staff members supplemented by an additional 60 consultant staff that are deployed worldwide to inspect the quality of fabricated materials.
- Selected projects include:
  - I-880 (Cypress Viaduct) Reconstruction after the Loma Prieta Earthquake – Oakland
  - I-280 Seismic Retrofit – San Francisco
  - I-10 Reconstruction at LaCienega-Venice and Fairfax-Washington Undercrossings after the Northridge Earthquake – Los Angeles
  - Hwy-50 Landslide Monitoring System in response to Mill Creek slide closing highway
  - National Cooperative Highway Research Program Project Panel 24-09 for Static and Dynamic Lateral Loading of Pile Groups
  - San Francisco Oakland Bay Bridge – Seismic Retrofit of Suspension Bridge
  - Carquinez Suspension Bridge – Crocket
  - Richmond-San Rafael Bridge - Seismic Retrofit
  - San Francisco Oakland Bay Bridge – Replacement
- Numerous publications related to bridge foundations and nondestructive evaluation

### Education:

- Bachelors of Science (Civil Engineering) with honors – UC Davis
- Graduate study in Geotechnical Engineering – Calif. State Univ., Sacramento and UC Davis

### Contact Information:

9364 Tavernor Road, Wilton, CA 95693  
dspeer@frontiernet.net  
home: 916-687-6019  
mobile: 916-869-1543

**Resolution of Nomination for  
Special District Advisory Committee to  
Sacramento Local Agency Formation Commission**

**WHEREAS**, the Wilton Fire Protection District is a special district within Sacramento County that provides fire protection and emergency services within its sixty square mile service area and within neighboring fire service agencies through mutual aid agreements; and

**WHEREAS**, the Wilton Fire Protection District service area is within the unincorporated area of Sacramento County and is largely characterized by agricultural and ag-residential land uses; and

**WHEREAS**, fire districts and departments adjacent to the Wilton Fire Protection District have recently consolidated; and

**WHEREAS**, many Wilton Fire Protection District constituents are concerned about increasing urbanization in surrounding districts impacting their way of life; and

**WHEREAS**, decisions made on policies, procedures, and proposals by the Sacramento Local Agency Formation Commission have the potential to impact the Wilton Fire Protection District and its constituents; and

**WHEREAS**, a Wilton Fire Protection District Director serving on the Special District Advisory Committee to the Sacramento Local Agency Formation Commission will be able to bring unique perspective on issues affecting special districts to the attention of the Executive Officer and the Commission as they review proposals and develop new policies and procedures;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Wilton Fire Protection District, County of Sacramento, State of California, does hereby nominate Director SPER for appointment to the Special District Advisory Committee to the Sacramento Local Agency Formation Commission.

On a motion by Director BROWN, seconded by Director SHACKELFORD, the foregoing Resolution was passed and adopted by the Board of Directors of the Wilton Fire Protection District, County of Sacramento, this 17<sup>th</sup> day of JANUARY, 2007 by the following vote, to wit:

AYES: Directors 3

NOES: Directors 0

ABSENT: Directors 1

Mike Archambault

Chair of the Board of Directors  
Wilton Fire Protection District

CERTIFIED: Quinn L. Adams  
Clerk of the Board of Directors  
Wilton Fire Protection District

JAN 16 2007

**SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**  
1112 I Street, Suite #100  
Sacramento, California 95814

**APPLICATION FORM**  
Special District Advisory Committee to  
Sacramento Local Agency Formation Commission

NAME: Lee R. Garrison

ADDRESS: 3451 Corvina Drive  
Rancho Cordova, CA 95670

DISTRICT: Cordova Recreation & Park District

PHONE: (916) 853-7421

**PLEASE ATTACH CERTIFIED BOARD LETTER/ RESOLUTION OF NOMINATION.**

**QUALIFICATIONS:**  
(Or attach Resume)

See attached Resume  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submit to Sacramento LAFCo at above address.**

January 3, 2006

LEE R. GARRISON, RESUME

Professional Civil Engineer, P.C.E. No. 29185

EDUCATION:

Native of Sacramento and attended California Junior High 1 year, C.K. McClatchy Senior High 3 years, Sacramento City College 2 years and University of California, Sacramento 2 years.

WORK EXPERIENCE:

I was a principal and one half owner of the firm of Glenn F. Williams Civil Engineering and Surveying, and was with the firm from 1979 until retirement in 2002.

I joined the firm of Glen F Williams Civil Engineering and Surveying as a Principle in 1979. At that position I designed or supervised the preparation of plans, specification and cost estimates for all types of projects, including drainage design, sanitary sewer design, domestic water design, street design, street light systems, parks, etc. In 1982 my position expanded to include the processing of entitlement applications, ie, rezones, tentative subdivision maps, etc., through governmental agencies. I have worked with many different Special Districts to include their standards and ideas in the site design of numerous subdivisions and commercial projects I have been involved with. Having accumulated many years of experience working with various districts, I have become very familiar with their needs.

My business partner and I shared the handling of the employee relations of 25 to 30 employees and the business management of the firm until I sold my interest in the firm to employees and retired in 2002.

Prior to 1979, I worked for the County of Sacramento for twenty years in the Department of Public Works at various inspection, surveying, design and supervisory positions.

- Currently serving on the Cordova Recreation & Park District Board of Directors. Elected to the position November 7, 2006 and sworn in on December 13, 2006.
- Served on the Board of Directors for "The Friends of Cordova Parks, Inc.", a Charitable, Nonprofit, Fund-raising Organization from December 2002 until December 13, 2006.

## COMMUNITY INVOLVEMENT:

In 1985 I was asked by the City of Roseville Planning Department to join onto a volunteer task force group being formed to develop an Oak Tree Ordinance. They wanted a representative from the private sector and they liked the innovative ideas used by my office to avoid conflicts with Oak Trees in the design of subdivisions. I volunteered to join the group. The ordinance was developed and ultimately approved by the City Council.

I was appointed to the Rancho Cordova Community Planning Advisory Council (CORPAC) by County Supervisor Don Nottoli in August 1998 and served for 4 years until I was termed out.

I was appointed to serve as an officer for the "Friends of Cordova Parks, Inc." a charitable nonprofit fund-raising foundation, in December 2002 and have continuously served until December 13, 2006.

I was elected to the "Cordova Recreation & Park District Board" on November 7, 2006 and was sworn in on December 13, 2006. I am currently serving in that capacity.

I am a current member of the Rancho Cordova "American River Grange No. 172", the Rancho Cordova "Elks Fraternal Organization", and the Rancho Cordova "Moose Fraternal Organization".

I am a volunteer for the Rancho Cordova 4<sup>th</sup> of July Fire Works Event at Hagan Park.



2197 Chase Drive, Rancho Cordova, CA 95670

RESOLUTION NUMBER 06/07-19

**RESOLUTION OF THE BOARD OF DIRECTORS  
NOMINATING LEE R. GARRISON TO THE  
LAFCo SPECIAL DISTRICT ADVISORY COMMITTEE**

WHEREAS, the Sacramento Local Agency Formation Commission, also known as LAFCo has a Special District Advisory Committee; and

WHEREAS, the Committee opens nominations every two years; and

WHEREAS, Lee R. Garrison is a duly elected Board Member of the Cordova Recreation and Park District, which qualifies him for this nomination:

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Cordova Recreation and Park District hereby nominates Lee R. Garrison as a candidate for the Special District Advisory Committee.

PASSED AND ADOPTED THIS 10<sup>th</sup> day of January 2007, by the following vote of the Board of Directors:

Yes Directors: Nickerson, Glasscock, Reyes, Garrison

No Directors:

Absent Directors: Anderson

Michael Glasscock, Chairperson

Attest:

  
Inez Reyes, Secretary