

MINUTES OF MEETING OF JUNE 4, 2003

The Sacramento Local Agency Formation Commission met this fourth day of June, 2003, in Hearing Room #2 of the County Administration Center, 700 H Street, Sacramento, California.

PRESENT: Elliot Mulberg, Chair; Illa Collin, Vice-Chair;
Commissioners Roberta MacGlashan,
Charles Rose, Christopher Tooker, Lauren Hammond,
Muriel Johnson; John Jachens.

ABSENT: -0-

STAFF: Peter Brundage, Executive Officer, Donald J. Lockhart, Assistant Executive Officer; Nancy Miller, Commission Counsel; Marilyn Ann Flemmer, Commission Clerk.

The meeting was called to order at 6:00 P.M. The Clerk called the roll.

CONSENT CALENDAR

On a motion made by Commissioner Tooker, seconded by Commissioner Hammond, the Minutes of April 2, 2003 and April 29, 2003, and Claims dated May 30, 2003 were unanimously approved.

Presentation Region Blueprint Mike McKeever, Project Manager, SACOG

The Assistant Executive Officer reported that SACOG has requested that this presentation be re-scheduled to September to allow for continued public outreach.

DAVIS ANNEXATION TO SAN JUAN WATER DISTRICT (05-03) TRANSFER OF JURISDICTION TO PLACER LAFCO

On a motion made by Commissioner Rose, seconded by Commissioner MacGlashan, the Commission unanimously approved a Transfer of Jurisdiction to the Placer Local Agency Formation Commission of the Davis Annexation to San Juan Water District. At the direction of Commissioner Tooker, staff will report back on the outcome of the proceedings.
[Commissioners Illa Collin and Muriel Johnson arrived.]

LAFCo FY 2003-04 Final Budget

Peter Brundage reviewed his FY 2003-04 Budget proposal for a total appropriation of \$625,000. Mr. Brundage stated the County Auditor-Controller's final figures for year end fund balances will not be available until early August. The use of the reserve to lower the cost of

contributions to LAFCo's budget made by Special Districts this year is a one time-adjustment; next year their contribution will be higher, stated Mr. Brundage.

There was Commission discussion on the proposed Budget. Mr. Brundage reviewed his Work Plan for FY 2003-04. There was Commission discussion on the Work Plan. Commissioner Hammond moved approval of the Budget; Commissioner Tooker seconded the motion which was unanimously passed. On a motion made by Commissioner Johnson, seconded by Commissioner Hammond, the Commission directed staff to return with a work plan/ activity report at the next meeting.

Executive Officer's Proposal to Amend Fee Schedule

Mr. Brundage reviewed his proposal to Amend the Fee Schedule, recommending full cost recovery of LAFCo staff time and materials. There was Commission discussion with specific reference to the cost of incorporation borne by the proponents if the Commission were to adopt a new fee schedule.

Ms. Karen Klinger, Arden-Arcade Resident, addressed the Commission. Ms. Klinger stated she was opposed to an increase in fees for incorporation.

There was Commission discussion. Commission Counsel stated options and potential alternatives for paying incorporation fees should be examined, i.e., loans, waivers, other options. On a motion made by Commissioner Tooker, seconded by Commissioner Rose, the Commission unanimously voted to continue this matter with a request to staff to review alternative payment schedules for incorporation proponents for the next meeting.

Contract with Miller, Owen & Trost

On a motion made by Commissioner Tooker, seconded by Commissioner MacGlaschan, the Commission unanimously approved a renewal contract for legal services for FY 2003-04 with the firm Miller, Owen & Trost.

Contract with Planning Partners

On a motion made by Commissioner Johnson, seconded by Commissioner Collin, the Commission unanimously approved a renewal contract for environmental services for FY 2003-04 with the firm Planning Partners. On a motion made by Commissioner Tooker, seconded by Commissioner Rose, the Commission unanimously directed staff to develop a policy regarding when staff should circulate an RFP as well as a process by which to evaluate contractors.

Legislation

Assistant Executive Officer Donald Lockhart reviewed pending legislation.

There were additional announcements. The meeting was adjourned at 8:19 P.M.

Respectfully submitted,

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

Marilyn Ann Flemmer
Commission Clerk

MAF
(Minutes June 4, 2003)