

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100
Sacramento, California 95814
(916) 874-6458

Government Code Section 84308

PARTY DISCLOSURE FORM

This form must be completed by applicants for, or persons who are the subject of, any proceeding involving a license, permit, or other entitlement of use pending before the **SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**. This form must also be completed by any participant in a proceeding involving a license, permit, or other entitlement of use pending before the **SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**. A participant is someone who is not a party but who actively supports or opposes a particular decision and who has a financial interest in the decision. A person actively supports or opposes a particular decision if he or she lobbies in person the officers or employees of the agency, testifies in person before the agency, or otherwise acts to influence officers of the agency.

Important Notice

Basic Provisions of Section 84308

- I. You are prohibited from making a campaign contribution of more than \$250 to any Commissioner/board member, his or her alternate, or any candidate for such position. This prohibition begins on the date your application is filed or the proceeding is initiated, and the prohibition ends three months after a final decision is rendered by the **SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**. In addition, no Commissioner/ board member, alternative, or candidate may solicit or accept a campaign contribution of more than \$250 from you during this period.

These prohibitions also apply to your agents, and, if you are a closely held corporation, to your majority shareholders as well.

- II. You must file the attached disclosure form and disclose whether you or your agent(s) have in the aggregate contributed more than \$250 to any Commissioner/ board member, his or her alternate, or any candidate for the position, during the 12 month period preceding the filing of the application or the initiation of the proceeding.
- III. If you or your agent have made a contribution to any Commissioner/ board member, alternate, or candidate during the 12 months preceding the decision on the application or proceeding, that board member must disqualify himself or herself from the decision. However, disqualification is not required if the

board member, alternate or candidate returns the campaign contribution within 30 days of learning about both the contribution and the proceedings.

This form should be completed and filed with your application, or with the first written document you file or submit after the proceeding commences.

1. A proceeding involving "a license, permit, or other entitlement for use" includes all business, professional, trade and land use licenses and permits, and other entitlements for uses, including all entitlements for land use; all contracts (other than competitively bid, labor or personal employment contracts) and all franchises.

2. Your "agent" is someone who represents you in connection with a proceeding involving a license, permit or other entitlement for use. If an individual acting as an agent is acting in his or her capacity as an employee or member of a law, architectural, engineering, consulting firm, or similar business entity, both the business entity and the individual are "agents."

3. To determine whether a campaign contribution of more than \$250 has been made to you, campaign contributions made by you within the preceding 12 months must be aggregated with those made by your agent within the preceding 12 months or the period of the agency, whichever is shorter. Campaign contributions made to different commissioners, their alternates, or candidates are not aggregated.

This notice summarizes the major requirements of Government Code Section 84308 of the Political Reform Act and 2 Cal. Adm. Code Sections 18438.1 - 18438.8. For more information, contact Legal Counsel for the Sacramento Local Agency Formation Commission:

Nancy Miller
MILLER, OWEN & TROST
428 J Street, Suite 400
Sacramento, California 95814
(916) 447-7933

or:

The Fair Political Practices Commission
428 J Street, Suite 800
Sacramento, California 95814
(916) 322-5901

Reference: Legal Division
Fair Political Practices Commission
August 1985,
Updated by Miller, Owen & Trost, June 2007

DL/dt

Party Disclosure Form

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

Party's Name:

Party's Address:

Phone:

Application or Proceeding
Title and Number:

Board or Commission Member to whom you and/or your agent made campaign
contributions in aggregation of more than \$250 and dates of contributions:

Name of Member:

Name of Contributor (if other than Party):

Date(s):

Amount:

Name of Member:

Name of Contributor (if other than Party):

Date(s):

Amount:

Date:

Signature of Party and/or Agent